


# MONTHLY REPORT FOR MARCH 20TH, 2018 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

## 1) CURRENT AFD SERVICE-CONTRACT UPDATE:

**I. Operations:** No known problems.

**II. Prevention:**

**III. Community Communication / Outreach:**

34 phone calls/ emails.

6 requests for the Brush Trailer

16 Outdoor Burning notifications.

**IV. Fire Station condition:** AC maintenance at Sta. 48, access issue.

**V. Financial:** 2<sup>nd</sup> Quarter invoice expected early April.

Unit Break Down and Performance November -Feb. 19, 2018			
	ENG 47	ENG 48	Total
<b>Total # of Runs</b>	<b>51</b>	<b>322</b>	<b>373</b>
<b># runs into COA</b>	<b>29</b>	<b>21</b>	<b>50</b>
<b># runs into ESD4</b>	<b>19</b>	<b>225</b>	<b>244</b>
<b># runs into other RAPs</b>	<b>3</b>	<b>76</b>	<b>81</b>

## 2) TRANSTION ACTIVITIES

**ISO rating upgrade?** Expecting a new rating in April. New letter on the web site for insurance agents.

**Sale of Station 404** – Three offers, EMS the strongest candidate.

## 3) STRATEGIC DECISIONS

- 1) Using the Investment Policy.
- 2) Items to assess via the Contract Coordinating Committee:
  - a. Response Data, Standards of Coverage.
  - b. **Wildfire Brush Removal** program.
  - c. Annexations
  - d. Utilization: County versus City.

## 4) NEXT 60 DAYS

March 16, ESD CC.	April 13 <sup>th</sup> , CCC meeting with AFD – need budget forecast.
Mar. 20 <sup>th</sup> - TC Commissioner Court Meeting to decision Medical Direction.	April 27 <sup>th</sup> ? Second meeting with CCC
April - ISO Department Review.	

## 5) SALES TAX MONITORING

