

Travis County Emergency  
Service District 4.



14312 Hunters Bend Dr.  
Austin, Texas 78723  
Office (512) 836-7566,  
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[www.esd4.org](http://www.esd4.org)

## TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

August 18, 2020

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, August 18, 2020 at 6:30 p.m. via Zoom Teleconference. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:39 pm.

**Present:** Commissioners Torgrimson, Alexander, Opiela and Clark via Zoom

**Not Present:** Commissioners Wills

**District Contractors:** M. Logan and David Bailey

**Public via Zoom:** Linda Bailey, Bill Anderson and Randall Jamieson

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:39 pm.
2. Public Comments: Members of the board heard from: Linda Bailey, Bill Anderson and Randall Jamieson, as time was provided for public ~~discussion~~ *comments.*
3. Propose FY21 Budget: Commissioner Opiela made the motion to accept the proposed FY21 Budget and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present on Zoom. *As per motion ml*
4. Propose FY20 Tax Rate: Commissioner Alexander made the motion to propose the 2020 tax rate to be .0997 per \$100.00 valuation and was seconded by Commissioner Opiela. The roll call vote had all commissioners present on Zoom voting "Aye" therefore the motion passed unanimously.
5. Consider and take appropriate action on the minutes for July 21, 2020 Regular Meeting: Commissioner Alexander made the motion to accept the minutes of July 21, 2020 regular meeting and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present on Zoom.



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6. Consider and take appropriate action on the July 2020 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the July 2020 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Clark made a motion to accept the July 2020 treasurer's report, including the expenditures over \$2000 report, and the line item expenditures as reflected in the report, and other reports. Commissioner Alexander seconded the motion and it passed unanimously by a show of hands among those present on Zoom.
7. Update on the TexPool Investment report: Ms. Logan reviewed the July 2020 TexPool Investment Summary Report with the commissioners. No questions were asked.
8. Discuss and Take Appropriate Action on Renewing Insurance with VFIS: Commissioner Opiela made the motion to renew the insurance policy with VFIS and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present on Zoom
9. Discuss and Take Appropriate Action on New ESD Name Change as a dba: Commissioner Alexander made the motion to explore the dba name of Travis County Fire Control and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present on Zoom.
10. Discuss and Take Appropriate Action Concerning Outdoor Burning and Brush Hauling: Commissioner Alexander made the motion for President Torgrimson to form a two person committee to address the outdoor burning and brush hauling situation and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present on Zoom. President Torgrimson appointed Commissioners Alexander and Opiela to the committee and both accepted.
11. Consider and Take Appropriate Action on Station Remodel/Upgrade Design: Commissioner Alexander made the motion to accept the one bid for \$7,800.00 to design upgrades at Stations 47 and 48 and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present on Zoom.
12. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.



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13. Executive Session: None

14. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:58 pm.

Next meeting is scheduled for September 15, 2020

Approved by:

Peter Torgrimson

Attest:

Chad [Signature]

GR1000-1b – Minutes-Written




Travis County ESD #4  
Check Detail  
August 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		08/31/2020			1000 Wells Fargo ...	-71.80	-71.80
TOTAL					5906 Bank Service ...	-71.80	71.80
Check		08/11/2020	Professional Civic ...		1000 Wells Fargo ...	-2,625.00	-2,625.00
TOTAL					5925 Administrative ...	-2,625.00	2,625.00
Check	ACH	08/23/2020	Visa		1000 Wells Fargo ...	-5,214.56	-5,214.56
TOTAL					5700 Station Expen... 5801 Utilities 5910 Web Hosting	-5,000.00 -34.56 -180.00	5,000.00 34.56 180.00
Check	47102	08/18/2020	William D. Webb		1000 Wells Fargo ...	-800.00	-800.00
TOTAL					5925 Administrative ...	-800.00	800.00
Check	47103	08/18/2020	KSA		1000 Wells Fargo ...	-719.00	-719.00
TOTAL					5700 Station Expen...	-719.00	719.00
Check	47104	08/18/2020	Office Depot		1000 Wells Fargo ...	-243.38	-243.38
TOTAL					5802 Office Supplies	-243.38	243.38
Check	47105	08/18/2020	Logan Consulting		1000 Wells Fargo ...	-1,750.00	-1,750.00
TOTAL					5925 Administrative ...	-1,750.00	1,750.00



# MONTHLY REPORT FOR AUGUST 18TH, 2020 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

## 1) CURRENT AFD SERVICE-CONTRACT UPDATE:

### I. Operations: 1) **Burn Ban in place.**

2) **Tesla Giga Plant Site visits for responders. (AFD, TCESD 11, ATCEMS)**

### II. Prevention: 1) **Two more weeks of brush hauling program. Confusion continues.**

2) **TC Fire Marshal added to outdoor burning notification process.**

3) **TC site plans, permits - Tesla. (backup 1)**

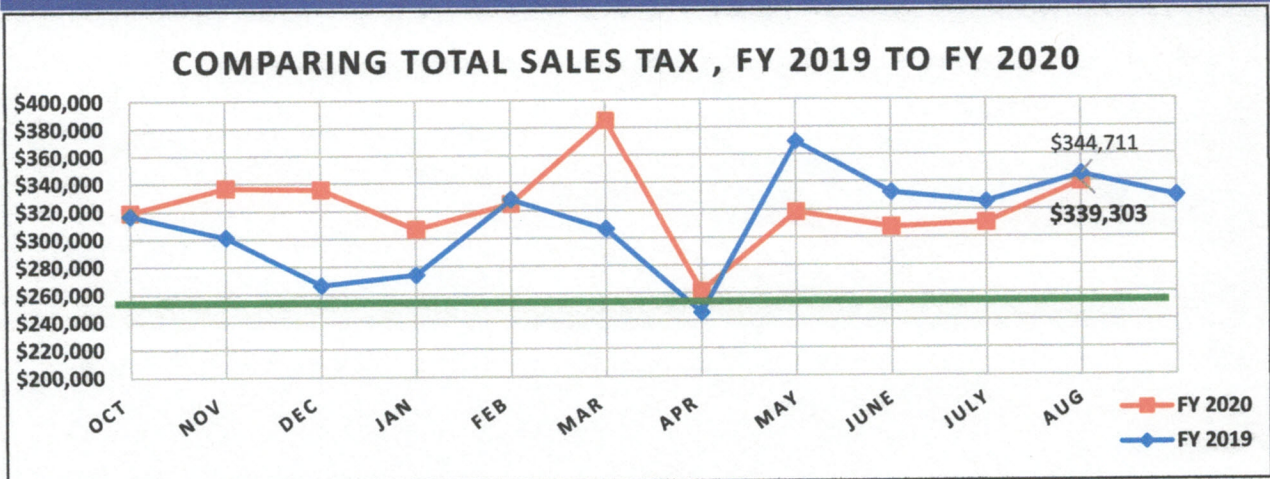
### III. Community Communication / Outreach:

### IV. Fire Station condition updates:

1. **Station remodel designers: What will it cost to give us 2 workable solutions & an estimated construction cost? 1 bid from 1 designer for ~\$7800 to do both.**

2. **Parking Lot, still in COA permitting. Reduced to 7993 sqft to eliminate the water quality/ detention requirements. Re-submitted- 3<sup>rd</sup> try. (Backup 2)**

## 2) FINACIAL PLANNING.



### 2.1 Tesla (or any huge company) Tax Rebates and Incentives.

TC deal offers 70% for 20 years. Del Valle ISD deal offers 60%. What about ESD4?

Could we?

Would we?

Should we?

3) Next 60 days

Parking lot permitting decision- deadline?	Sept. 15 <sup>th</sup> - Adopt the tax rate.
Last island of brush pickup 8/17-8/28	





SH-45 Toll Rd

Colorado River

71

Austin-Bergstrom International Airport (AUS)

973

969



Revised August 2020.

