

Travis County Emergency  
Service District 4.



14312 Hunters Bend Dr.  
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## TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

October 20, 2020

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, October 20, 2020 at 6:30 p.m. via Zoom Teleconference. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:31 pm.

**Present:** Commissioners Torgrimson, Alexander, Opiela, Wills and Clark via Zoom

**District Contractors:** M. Logan and David Bailey

**Public:** Linda Bailey

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:31 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes for September 15, 2020, 2020 Regular Meeting: Commissioner Opiela made the motion to accept the minutes of September 15, 2020 regular meeting and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present on Zoom.
4. Consider and take appropriate action on the September 2020 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the September 2020 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Opiela made a motion to accept the September 2020 treasurer's report, including the expenditures over \$2000 report, and the line item expenditures as reflected in the report, and other reports. Commissioner Wills seconded the motion and it passed unanimously by a show of hands among those present on Zoom.
5. Update on the TexPool Investment report: Ms. Logan reviewed the September 2020 TexPool Investment Summary Report with the commissioners. No questions were asked.

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6. Update from Wildfire Reduction Committee: It was stated that Austin Resource Recovery would be the new brush hauler company and flyers would go out to the community. The project is ongoing and the committee will apprise as things develop and progress. Chief Bailey stated he is trying to get an appointment with Travis County Fire Marshall and will apprise the board as to when that will happen.
7. Update on the official ESD #4 history project: Chief Bailey stated the project is ongoing and he is setting meeting appointments with various people. He is going through archives and will have a timeline for the November meeting.
8. Update on the commissioner's reference package project: Ms. Logan stated she has begun the project and anticipates being completed by the November meeting. She further stated the estimated time for the project to be 6 hours.
9. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report. Commissioner Opiela made the motion to accept the minutes from the September 15, 2020 hearing. Commissioner Wills seconded the motion and it passed unanimously by a show of hands among those present on Zoom.
10. Review and Approve Pending Disbursements: Commissioner Wills made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present on Zoom.
11. Executive Session: None
12. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:10 pm.

Next meeting is scheduled for November 17, 2020

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Approved by:

Peter Magnusson

Attest:

Chris [Signature]

GR1000-1b – Minutes-Written

MONTHLY REPORT OCT. 20TH, 2020 BOARD MEETING		
To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

**1) CURRENT AFD SERVICE-CONTRACT UPDATE:**

**I. Operations:** 1) September 29th meeting with AFD:

- Confirmed yearly cost.
- Documented concerns about response times to the Spicewood Island and to the lower half of FM 973.
- Raised concerns about the 6% year over year increase.

	Contract Price	Yearly increase	Total Increase
2018	\$ 4,403,931	4.9%	4.95%
2019	\$ 4,621,908	9.4%	14.79%
2020	\$ 5,055,276	5.4%	20.94%
2021	\$ 5,326,228		

- II. Prevention:** 1) Improved AFD brush removal service for FY 2021.  
 2) Outdoor burning notifications- 91 submission in Calendar 2020.  
 3) Wildfire Reduction group met on Sept. 17<sup>th</sup>.

**III. Community Communication / Outreach:** 36 emails/forms/phone calls.

**IV. Fire Station condition updates:**

1. Station 48 sprinkler system was not-functional; secured plans to id the problem.
2. Remodel designers: **station visits with Barnaby Evans- for station enhancements.**
3. Parking Lot at Station 47: Hurdles to overcome-
  - Re-planting trees? Hope to use the existing aeration system to supply.
  - Will have to redesign the septic field; moving the plastic tubing.
  - Pushed the project northward to reduce the height of the downhill retaining wall.

**2) ADMINISTRATIVE TOPICS**

- **Approval of prior month meeting notes?** (Sept. 15<sup>th</sup>, included in packet)
- 3<sup>rd</sup> party reviewer for Tesla development; TC cites backlogs and an antiquated system.
- South entry into Austin's Colony via TC road bond package -vs - Tesla development agreement. (Harold Green extension)
- Department history project is on-going. Interviews, web searches and archival records, 2 ORR.

