

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

**TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

May 18, 2021

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, May 18, 2021, at 6:30 p.m. via Zoom Teleconference. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:34 pm.

Present: Commissioners Torgrimson, Alexander, Opiela, and Wills. Commissioner Clark joined at 6:39 pm

Public: Linda Bailey

District Contractors: David Bailey and M Logan

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:34 pm.
2. Public Comments: Public comments were given by Ms. Bailey.
3. Consider and take appropriate action on the minutes of the April 20, 2021 Regular Meeting: Commissioner Wills made the motion to accept the minutes of the April 20, 2021 regular meeting and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present on Zoom.

Commissioner Clark joined meeting at 6:39 pm

4. Consider and take appropriate action on the April 2021 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the April 2021 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Opiela made a motion to accept the April 2021 treasurer's report, including the expenditures over \$2000 report, and the line-item expenditures as reflected in the report, and other reports. Commissioner Wills seconded the motion and it passed unanimously by a show of hands among those present on Zoom.
5. Update on the TexPool Investment report: Ms. Logan reviewed the April 2021 TexPool Investment Summary Report with the commissioners. No questions were asked.

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6. Update on the Investment Policy: Ms. Logan stated she had reviewed the Investment Policy and no action was needed at this time.
7. Update from the Strategic Planning Committee: The committee stated they would meet in the next few weeks and update at the next scheduled meeting.
8. Update on meeting requirements and available spaces: Chief Bailey stated that while there are places to meet, they are very expensive. He also stated he and Ms. Logan will continue to monitor places and review SAFE-D and the requirements as they become available. They will apprise the board next meeting as to the findings.
9. Discussion and possible action concerning station remodeling: Chief Bailey stated that Station 47 was waiting on KSA to submit variance request to the City of Austin and for the septic redesign to be completed. He stated that Station 48 was waiting on permitting and bid solicitations. Will keep the board apprised and projects move forward.
10. Update on technology acquisition: After discussion, no action taken.
11. Consider and take appropriate action regarding interactions with COA/AFD concerning edits, amendments or additions to the service contract necessary to ensure the delivery of needed services: After discussion, no action taken.
12. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
13. Review and Approve Pending Disbursements: Commissioner Alexander made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present on Zoom.
14. Executive Session: None
15. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:50 pm.

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Next meeting is scheduled for June 15, 2021.


Approved by:

A handwritten signature in black ink, appearing to be "B. B.", written over a horizontal line.

Attest:

A handwritten signature in black ink, appearing to be "C. B.", written over a horizontal line.

GR1000-1b Minutes-Written

MONTHLY REPORT FOR MAY 18TH, 2021 BOARD MEETING		
To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

- **Operations:** Slow response times? Meeting on 5/20 with AFD for explanations.
- **Prevention:** Outdoor Burning: 44 notifications for the year.
Amend the contract agreement to include pre-burn assessments? (Agenda item 11)
- **Fire Station remodels:**
48: Waiting on Evans/Fattner for contract to handle the permitting and the bid-solicitations.
47: Waiting on Grayson Cox (KSA) to submit variance request to COA. Septic redesign complete.

2) LEGISLATION THAT MIGHT EFFECT ESD4

- De-Annexation- **and then finding Fire and EMS service?** SB 659 and HB 2776
- Sales tax “consummation” location; **losing warehouse, shipping sales tax?** HB 4072

3) PROPERTY TAX ESTIMATES FOR 2021

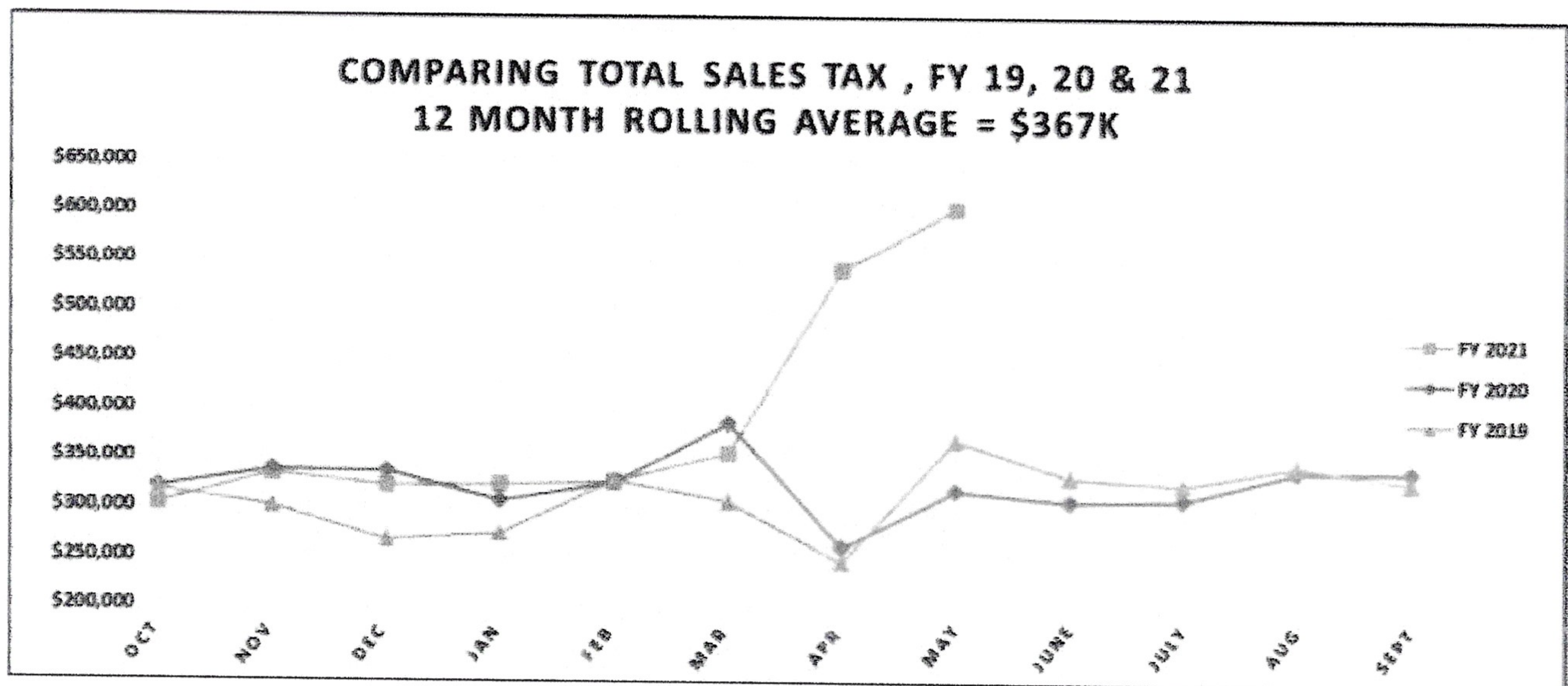
OVERALL Travis County valuation increase of 12%

OVERALL ESD 4 valuation increase of 17%

<i>ESTIMATES ONLY MAY 18th!!</i>					
No New Revenue Rate 2021					
Prior Year Taxes		Current Year Tax			
\$ 2,510,766,330	divided by	\$ 2,903,968,672	0.8646	cents per \$100	
			* 1.035		
Voter Approved Rate			0.8949	cents per \$100	

4) SALES TAX MONITORING

Allocation Period: Mar 2021		Allocation Period: Apr 2021		Allocation Period: May 2021	
Total Period Collections:	324,842.82	Total Period Collections:	513,927.96	Total Period Collections:	558,909.98
Prior Period Collections:	12,141.47	Prior Period Collections:	186,109.22	Prior Period Collections:	5,634.32
Current Period Collections:	308,813.13	Current Period Collections:	317,143.73	Current Period Collections:	545,309.70
Future Period Collections:	869.09	Future Period Collections:	0.00	Future Period Collections:	393.26
Audit Collections:	99.01	Audit Collections:	6,171.96	Audit Collections:	326.99
Unidentified:	64.26	Unidentified:	66.72	Unidentified:	151.20
Single Local Rate Collections:	2,855.86	Single Local Rate Collections:	4,436.33	Single Local Rate Collections:	5,094.51
Service Fee:	6,496.86	Service Fee:	10,278.56	Service Fee:	11,138.20
Current Retained:	6,366.92	Current Retained:	10,072.99	Current Retained:	10,915.44
Prior Retained:	5,409.11	Prior Retained:	6,366.92	Prior Retained:	10,072.99
Net Payment:	317,388.15	Net Payment:	499,943.33	Net Payment:	544,929.33



**Travis County ESD #4
Check Detail
May 2021**

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		05/31/2021		Service Char...	1000 Wells Fargo 3577	
				Service Charge	5906 Bank Service Fee	-75.13
TOTAL						-75.13
Check	ACH	05/11/2021	Professional Civic Services	Inv April	1000 Wells Fargo 3577	
				Inv April	5925 Administrative Servi...	-1,500.00
TOTAL						-1,500.00
Check	ACH	05/23/2021	Visa	D Bailey	1000 Wells Fargo 3577	
				cloud update	5910 Web Hosting	-168.00
				gmail	5910 Web Hosting	-180.00
				webinar DB	5601 SAFE-D Training	-40.00
				phone	5801 Utilities	-34.67
TOTAL						-422.67
Check	ACH	05/23/2021	Office Depot		1000 Wells Fargo 3577	
					5802 Office Supplies	-39.00
TOTAL						-39.00
Check	47149	05/17/2021	Logan Consulting	Inv 21-05	1000 Wells Fargo 3577	
				per contract	5925 Administrative Servi...	-2,000.00
TOTAL						-2,000.00
Check	47150	05/17/2021	William D. Webb	Inv 31	1000 Wells Fargo 3577	
				per contract	5925 Administrative Servi...	-800.00
TOTAL						-800.00

10:53 AM

06/16/21

Travis County ESD #4
Check Detail
May 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Check	47151	05/17/2021	Lawn Ranger	Inv 8075358	1000 Wells Fargo 3577	
				Clean up Rive...	5700 Station Expenses	-595.00
TOTAL						-595.00
Check	47152	05/12/2021	Burns Anderson Jury & Brenner, ...	Inv 70476	1000 Wells Fargo 3577	
				Inv 70476	5902 Legal Fees	-20.71
TOTAL						-20.71