

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

June 15, 2021

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, June 15, 2021, at 6:30 p.m. via Zoom Teleconference. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:33 pm.

Present: Commissioners Torgrimson, Alexander, Opiela, Clark and Wills.

Public: Iris Laryea

District Contractors: David Bailey, Billy Webb and M Logan

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:33 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the May 18, 2021 Regular Meeting: Commissioner Clark made the motion to accept the minutes of the May 18, 2021 regular meeting and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present on Zoom.
4. Consider and take appropriate action on the May 2021 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the May 2021 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Alexander made a motion to accept the May 2021 treasurer's report, including the expenditures over \$2000 report, and the line-item expenditures as reflected in the report, and other reports. Commissioner Opiela seconded the motion and it passed unanimously by a show of hands among those present on Zoom.
5. Update on the TexPool Investment report: Ms. Logan reviewed the May 2021 TexPool Investment Summary Report with the commissioners. No questions were asked.
6. Update from the Strategic Planning Committee: No action

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7. Update on the search for a new Commissioner: Chief Bailey mentioned he has reached out to the county commissioner with a request to interview and appoint Ms. Iris Laryea but has not gotten a response. The board welcomed her attendance, and everyone introduced themselves.
8. Update on meeting requirements and available spaces: Ms. Logan stated the library at University Hills is closed due to renovation until further notice and is not available. She received no response from AFD on a conference room. Research is ongoing with an update at the next meeting.
9. Update on station remodeling: Chief Bailey stated that Station 47 has a new septic design, and it is complete. KSA is resubmitting everything to City of Austin for remaining comments and to initiate the variance process. Station 48 is waiting on contract from Evans/Fattner to handle the permitting and bid solicitations. Will keep the board apprised as projects move forward.
10. Update on SAFE-D: Ms. Logan stated that the conference will be held in Fort Worth September 16th through the 18th, 2021 and suggested that any commissioner wanting to attend, they should register quickly as it may sell out. There are hotels remarkably close to the convention center and those too will fill up quickly.
11. Consider and take appropriate action on outdoor burning monitoring services: No action taken. Will revisit in the July meeting.
12. Consider and take appropriate action to provide compensation to Board members for District work outside expected commitment: After discussion it was decided that Commissioner's Torgrimson and Opiela would form a committee to see how best to proceed and Logan Consulting would reach out to legal counsel with regards to maximum amount to be paid. Will revisit in the July meeting.
13. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
14. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Alexander. The

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motion passed unanimously by a show of hands among those present on Zoom. Check detail attached.

15. Executive Session: None

16. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 8:12 pm.

Next meeting is scheduled for July 20, 2021.


Approved by:

A handwritten signature in black ink, appearing to be "D. De..." with a large, stylized initial "D".

Attest:

A handwritten signature in black ink, reading "Peter Torgrimson".

MONTHLY REPORT FOR MAY 18TH, 2021 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

- **Operations:** Slow response times in islands A and D? Findings from AFD planning. *(emailed)*
- **Prevention:** Outdoor Burning: *Agenda item 11*
- **Fire Station remodels:**
 - 48: Still waiting on Evans/Fattner for contract to handle the permitting and the bid-solicitations.
 - 47: New Septic re-design is complete *(emailed)*
From KSA; "we expect to resubmit everything to the City by the end of next week for clearing the remaining comments and initiating the variance process". Stay tuned...

2) LEGISLATION THAT MIGHT EFFECT ESD4

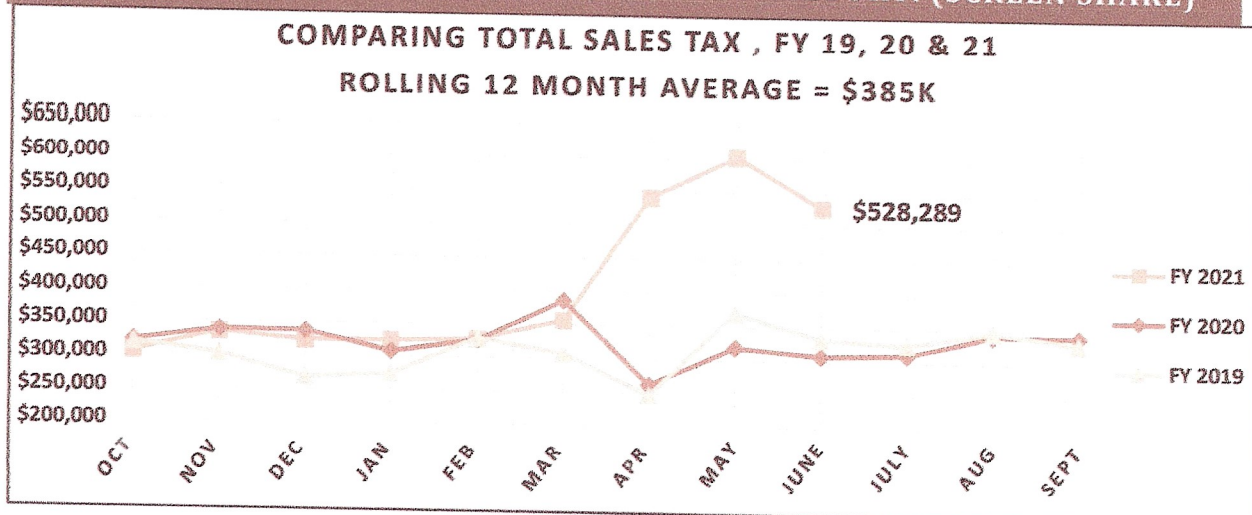
1. Pandemic Disaster Declaration ends---- means going back to in-person meetings.
2. De-Annexation- **and then finding Fire and EMS service?** Died
3. Sales tax "consummation" location; **losing warehouse, shipping sales tax?** Died

3) PROPERTY TAX ESTIMATES FOR 2021

OVERALL Travis County valuation increase of 12%; ESD 4 valuation increase of 17%

ESTIMATES ONLY MAY 18 th !!				
No New Revenue Rate 2021				
Prior Year Taxes		Current Year Tax		
\$ 2,510,766,330	divided by	\$ 2,903,968,672	0.8646	cents per \$100
			* 1.035	
Voter Approved Rate			0.8949	cents per \$100

4) SALES TAX MONITORING- YEARLY SUMMARY REPORT. (SCREEN SHARE)



Travis County ESD #4
Check Detail
June 14, 2021

Type	Num	Date	Name	Memo	Account	Original Amount
Check	47153	06/14/2021	Travis Central Appr...	Inv 6541 Jurisdiction 57 3rd Qtr	1000 Wells Fargo ...	-2,486.26
TOTAL				Inv 6541 Jurisdiction 57 3rd Qtr	5905 TCAD Budget ...	2,486.26
Check	47154	06/14/2021	Burns Anderson Ju...	File 019.15707	1000 Wells Fargo ...	-180.00
TOTAL				File 019.15707	5902 Legal Fees	180.00
Check	47155	06/14/2021	Fatter & Evans Arc...	Inv 4508 / 4509	1000 Wells Fargo ...	-5,841.25
TOTAL				design services Sta 47	5100 Capital Funding	3,615.00
				design services Sta 48	5100 Capital Funding	2,226.25
Check	47156	06/14/2021	Steve Wenzel, R.S.	Inv 51921	1000 Wells Fargo ...	-2,850.00
TOTAL				septic design at Sta 47	5100 Capital Funding	2,850.00
Check	47157	06/14/2021	Logan Consulting	Inv 21-06	1000 Wells Fargo ...	-2,000.00
TOTAL				Inv 21-06	5925 Administrative ...	2,000.00
Check	47158	06/14/2021	William D. Webb	Inv 32	1000 Wells Fargo ...	-800.00
TOTAL				Inv 32	5925 Administrative ...	800.00
Check						800.00