

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

September 21, 2021

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, September 21, 2021, at 6:45 p.m. at Sleep Inn & Suites NW Austin – 8410 Hwy 290E. Austin, TX 78724. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:47 pm.

Present: Commissioners Torgrimson, Alexander, Opiela, Laryea and Clark.
District Contractors: David Bailey and M Logan

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:47 pm.
2. Public Comments: None
3. Adopt FY22 Budget: Commissioner Opiela made the motion to adopt the FY22 budget as presented and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
4. Adopt 2021 Tax Rate: Commissioner Opiela made the motion to set the 2021 tax rate at .0800 per \$100 valuation and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
5. Consider and take appropriate action on the minutes of the August 17, 2021 Regular Meeting: Commissioner Clark made the motion to accept the minutes of the August 17, 2021 regular meeting with the correction of Commissioner Laryea's name and was seconded by Commissioner Opiela. The motion passed unanimously, with the amendments, by a show of hands among those present.
6. Consider and take appropriate action on the August 2021 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the August 2021 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Alexander made a motion to accept the August 2021 treasurer's report, including the expenditures over \$2000 report, and the line-item expenditures as reflected in the report,

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

and other reports. Commissioner Opiela seconded the motion and it passed unanimously by a show of hands among those present.

7. Update on the TexPool Investment report: Ms. Logan reviewed the August 2021 TexPool Investment Summary Report with the commissioners. No questions were asked.
8. Discuss and Consider Action on Logan Consulting, William Webb and Professional Civic Services Contracts for FY22: The board went into Executive Session at 6:55 pm and came out at 6:59 pm. Commissioner Opiela made the motion to accept Logan Consulting, William Webb and Professional Civic Services FY22 contracts as presented; giving President Torgrimson authority to sign and execute. The motion was seconded by Commissioner Clark and passed unanimously by a show of hands among those present.
9. Update from Strategic Planning Committee: No action taken.
10. Update on station signage: Commissioner Opiela made the motion to have Chief Bailey procure and install the TCESD#4 signage at Station 47 as discussed and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
11. Update on personnel shirts: After discussion, a new logo was approved, and Chief Bailey will move forward with embroidery. Shirts should be ready in the coming weeks.
12. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report. 1b. Commissioner Opiela made the motion to support Austin Colony Community Centers' request for a variance for a Certificate of Occupancy and was seconded by Commissioner Alexander. The motion passed by a show of hand among those present with Commissioner Clark abstaining. Fire Station Remodel: Commissioner Opiela made the motion to have Chief Bailey negotiate a contract with Fatter & Evans Architects, Inc. on construction documents and permits, as presented, with an additional clause stipulating a \$1,000.00 a day penalty if construction documents are not posted by January 1, 2022. The motion also includes President Torgrimson has the authority to sign such contract and the entire motion was seconded by Commissioner Laryea and passed unanimously by a show of hands among those present.

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

13. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
14. Executive Session: Item 8.
15. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 8:07 pm.

Next meeting is scheduled for October 19, 2021.

Approved by:

Reth Torgrimson

Attest:

Luis Lopez

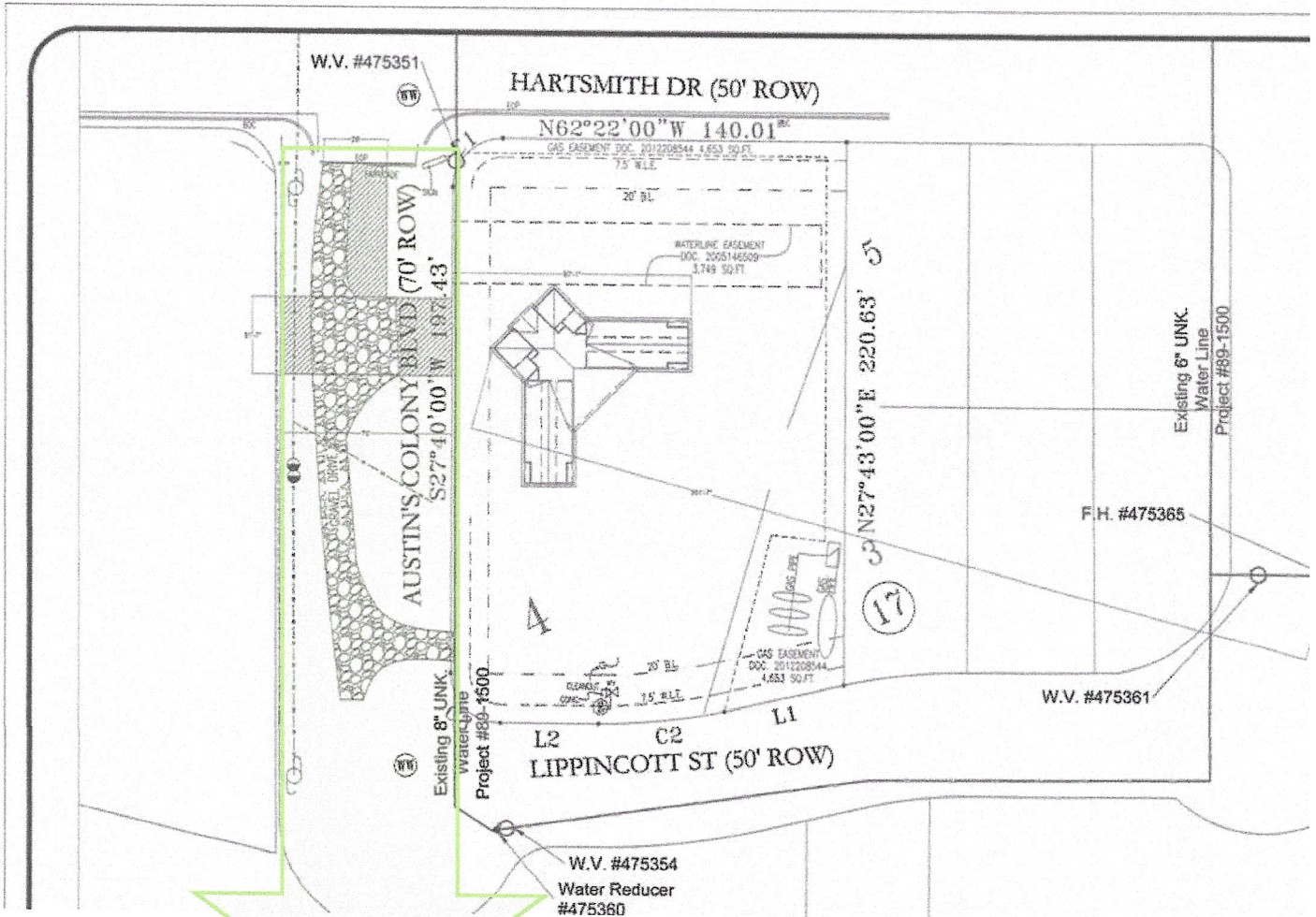
GR1000-1b Minutes-Written

Backup 1

Promised Road Extension / New Roads



Permitted May, 2015



Backup 2
48 a/c and bushes





CLIENT: Travis County ESD 4
ADDRESS: 4200 City Park Rd
EST/INV NUMBER: EST-2622
MOCKUP APPROVAL DATE:
MOCKUP APPROVED BY:

Saber Sign Solutions
 Primary Contact: Helen
 Version Number: v1.1 & 1.2
 Version Date: 9/20/2021

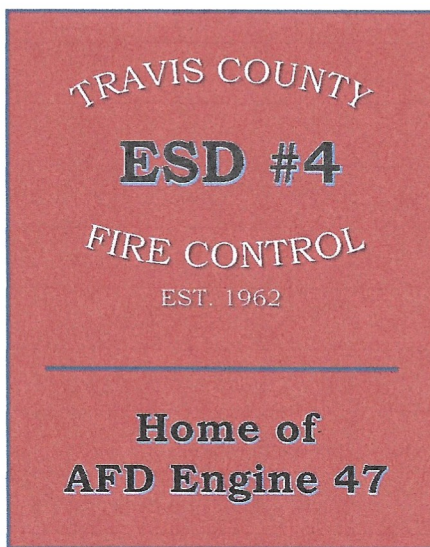
Version Notes:
 V1.1 & 1.2: Initial mockup options

CURRENT SIGN



Existing sign: 3' tall x 4' wide

PROPOSED DOOR IMAGE



V1.1



V1.2

V1.1 and V1.2 BOTH: 5' tall x 4' wide.

New face to replace existing face on existing post.

ALL MEASUREMENTS ARE ESTIMATES THAT WILL BE FINALIZED PRIOR TO MANUFACTURE OF SIGN.

This design document has been created by Saber Sign Solutions. The specifications and engineering remain the exclusive property of Saber Sign Solutions until approved and purchased by the client identified on this page.

Saber Sign Solutions will fabricate to the indicated PMS or Pantone colors. Exact colors cannot be guaranteed due to printing technology limitations, environmental factors, and other characteristics that change how color is perceived.

TSCL 18922. Regulated by the Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, TX 78711 1-800-803-9202, 512-463-6599, website: www.tldr.texas.gov



FATTER & EVANS
ARCHITECTS, INC.

ESD4 Station 48 Remodeling

Design Services Estimate

Estimate of Hours for Design Services
for remodel to Station 48 to provide more
efficient space in kitchen and dining area.

Fatter & Evans Architects, Inc.

21-Sep-21

Construction Documents:

Architectural Drawings - Fatter & Evans Arch	\$ 11,500.00
MEP Drawings - Wilson Girgenti Engineers	\$ 7,000.00
Structural Drawings - CDY Consulting Engineers	\$ 3,000.00

Bidding Phase:

\$ 3,500.00

Construction Administration:

Architectural - Fatter & Evans Arch	\$ 4,500.00
MEP - Wilson Girgenti Engineers	\$ 2,500.00
Structural - CDY Consulting Engineers	\$ 2,000.00

Total Cost through Construction Phase:

\$ 34,000.00

Plus Reimbursible Expenses (printing, copies, permits, etc)

The Texas Board of Architectural Examiners,
P.O. Box 12337, Austin, TX 78711-2337, (512) 305-9000,
has jurisdiction over the professional practices of persons
registered as Architects in Texas.

Travis County ESD #4
Check Detail
September 1 - 24, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	47165	09/21/2021	Logan Consulting	Inv 21-09	1000 Wells Fargo ...	
				as per contract	5925 Administrative ...	-2,000.00
TOTAL						-2,000.00
Check	47166	09/21/2021	Austin Fire Depart...	FY21 Q4	1000 Wells Fargo ...	
				final FY21 payment for co...	5000 COA/AFD Co...	-1,043,440.00
TOTAL						-1,043,440.00
Check	47167	09/21/2021	William D. Webb	Inv 35	1000 Wells Fargo ...	
				as per contract	5925 Administrative ...	-800.00
TOTAL						-800.00
Check	47168	09/21/2021	The Austin Chronicle	Inv 170324	1000 Wells Fargo ...	
				ads for hearing tax rate	5200 Advertising	-570.00
TOTAL						-570.00
Check	47169	09/21/2021	Travis Central Appr...	Inv 6677	1000 Wells Fargo ...	
				Appraisal Fees	5904 Tax Assessor ...	-474.19
TOTAL						-474.19
Check	47170	09/21/2021	AIM A/C & Heating	Inv 130988	1000 Wells Fargo ...	
				Removal of ESD office ac...	5804 Station 48 Re...	-541.50
TOTAL						-541.50
Check	47172	09/21/2021	Aleah Smith-Clark	VOID: training at SAFE...	1000 Wells Fargo ...	
TOTAL						0.00

Travis County ESD #4
Check Detail
September 1 - 24, 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	47173	09/21/2021	Burns Anderson Ju...	File 019.15707	1000 Wells Fargo ...	
TOTAL				File 019.15707	5902 Legal Fees	-500.00
Check	47174	09/21/2021	Aleah Smith-Clark	SAFE-D	1000 Wells Fargo ...	
TOTAL				SAFE-D	5602 Accommodation...	-1,145.14
Check	47175	09/21/2021	Iris Larvea	SAFE-D	1000 Wells Fargo ...	
TOTAL				SAFE-D	5602 Accommodation...	-623.90