

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
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**TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

August 17, 2021

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, August 17, 2021, at 6:30 p.m. at Sleep Inn & Suites NW Austin – 8410 Hwy 290E. Austin, TX 78724. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Torgrimson, Alexander, Opiela, Laryeah^{ml} and Clark. Commissioner Wills joined via Zoom at 6:31 pm

District Contractors: David Bailey and M Logan

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:30 pm.

2. Public Comments: None

Commissioner Wills joined via Zoom at 6:31 pm

3. Accept Gene Wills resignation: Commissioner Alexander made the motion to accept the resignation and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Mr. Wills was thanked for his 12 years of service and was wished well by all.

4. Introduce Iris Laryeah^{ml} as new commissioner: Commissioner Clark introduced Commissioner Laryeah^{ml} and she was welcomed by all.

5. Discuss and take appropriate action on reconstituting the board: Commissioner Clark made the motion to reconstitute the board as follows: President: Peter Torgrimson, Vice President: Charles Alexander, Secretary: Aleah Clark, Treasurer: Iris Laryeah^{ml}, Assistant Treasurer: Eric Opiela. The motion was seconded by Commissioner Laryeah^{ml} and passed unanimously by a show of hands among those present.

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6. Propose FY22 Budget: Commissioner Opiela made the motion to propose the FY22 budget as presented and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present.
7. Propose 2021 Tax Rate: Commissioner Alexander made the motion to set the 2021 tax rate at .08 per \$100 valuation and was seconded by Commissioner Opiela. Commissioners Torgrimson, Clark and Laryea^{ML} all voted aye. There were no nays.
8. Consider and take appropriate action on the minutes of the July 20, 2021 Regular Meeting: Commissioner Opiela made the motion to accept the minutes of the July 20, 2021 regular meeting and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
9. Consider and take appropriate action on the July 2021 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the July 2021 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Alexander made a motion to accept the July 2021 treasurer's report, including the expenditures over \$2000 report, and the line-item expenditures as reflected in the report, and other reports. Commissioner Opiela seconded the motion and it passed unanimously by a show of hands among those present.
10. Update on the TexPool Investment report: Ms. Logan reviewed the July 2021 TexPool Investment Summary Report with the commissioners. No questions were asked.
11. Update from Strategic Planning Committee: No action taken.
12. Update on proposed new shirts for personnel: After discussion, no action taken as more info is needed.
13. Update on Station Remodel: This was addressed in the Administrators report.
14. Consider and take appropriate action on station signage: Commissioner Alexander moved that Professional Civic Services be asked to bring proposals back to the Board as to fire station signage that would designate to the public that the stations and the fire service was being provided by ESD4 and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present.

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15. Consider and take appropriate action on moving the December 21, 2021 meeting to December 14th due to the Christmas holiday: After discussion Commissioner Opiela made the motion to move the meeting to Monday December 13th at 6:00 pm and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
16. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
17. Review and Approve Pending Disbursements: Commissioner Alexander made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
18. Executive Session: None
19. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 8:30 pm.

Next meeting is scheduled for September 21, 2021.

Approved by:

Peter Torgrimson

Attest:


Luis B. Larga

GR1000-1b Minutes-Written

Travis County ESD #4
Check Detail
August 2021

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	08/08/2021	Professional Civic ...	Inv July 2021 as per contract	1000 Wells Fargo ... 5925 Administrative ...	-1,245.00 -1,245.00
TOTAL						-1,245.00
Check	ACH	08/31/2021	Office Depot	supplies	1000 Wells Fargo ... 5802 Office Supplies	-33.55 -33.55
TOTAL						-33.55
Check	ACH	08/23/2021	Visa	D Bailey fitness machine repair COA Permit phone gmail commissioners lunch meeting room	1000 Wells Fargo ... 5700 Station Expen... 5803 Station 47 Re... 5801 Utilities 5910 Web Hosting 5911 Meetings 5911 Meetings	-173.20 -5,307.12 -34.64 -180.00 -61.10 -132.50
TOTAL						-5,888.56
Check	47163	08/17/2021	William D. Webb	Inv 4 5 weeks	1000 Wells Fargo ... 5925 Administrative ...	-1,000.00 -1,000.00
TOTAL						-1,000.00
Check	47164	08/17/2021	Logan Consulting	Inv 21-08 as per contract	1000 Wells Fargo ... 5925 Administrative ...	-2,000.00 -2,000.00
TOTAL						-2,000.00

MONTHLY REPORT FOR AUGUST 17TH , 2021 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

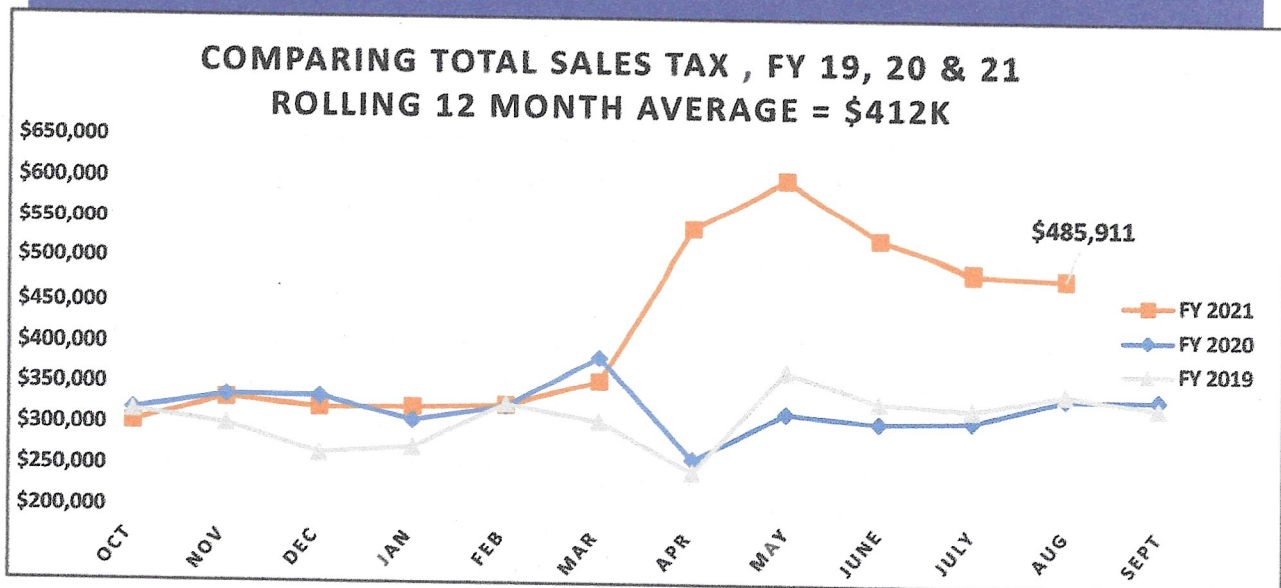
- **Operations:** No known problems.
 Tesla Site visits with AFD and ATCEMS- *trying to schedule 2nd round w new point of contact.*
- **Prevention:** Outdoor Burning Oversight continues w no physical site visits. (62 ytd)
- **Fire Station maintenance:** 911 Drive mowing --
- **Fire Station remodels:**

Phase	Additional Parking lot 47	48 remodel	47 remodel
I Design	Complete (KSA)	Complete (Evans and Fattner)	Complete (Evans and Fattner)
II Construction Document/Permits	On-going (KSA)	?	?
III Competitive Bid Process			
IV Construction oversight			

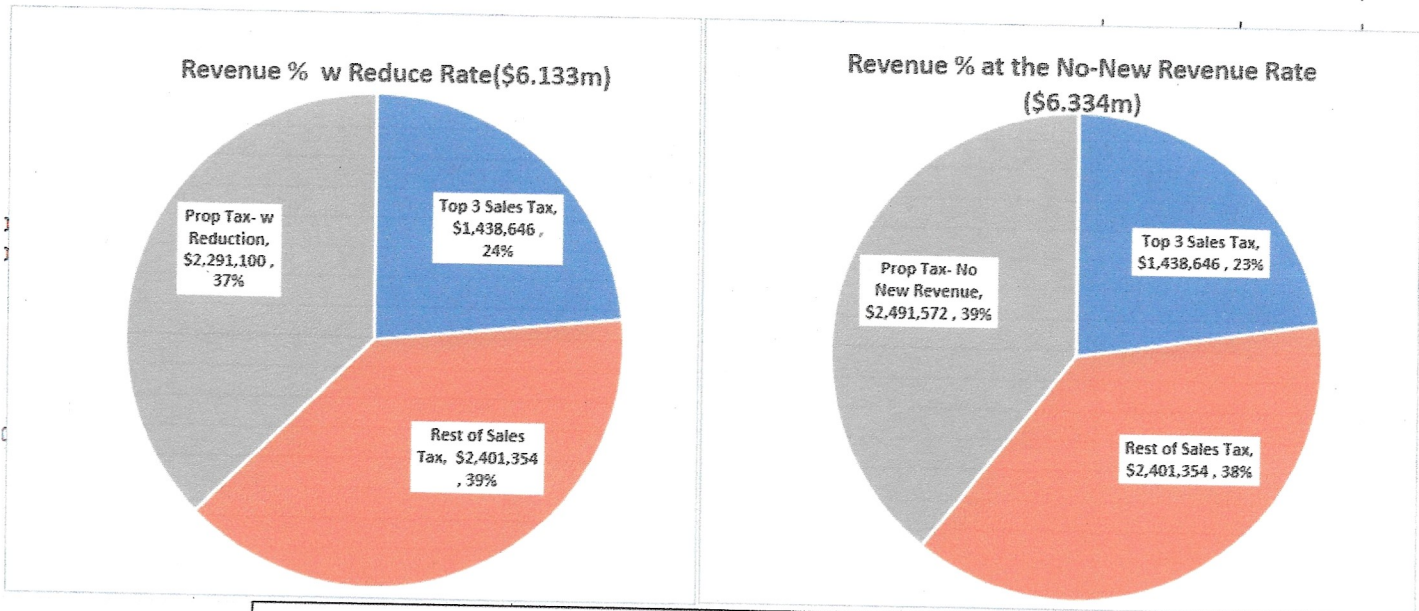
2) PROPERTY TAX CHANGES

- Two latest annexations? Cameron Rd & Blue Goose; 620 @ Anderson Mill.
- How to stay ahead or protect our interest?

3) REVENUE / FINANCE



Possible Tax Rates in Context



Impact to your tax bill						
	rate	value of the property				
		\$ 300,000	\$ 400,000	\$ 500,000	\$ 600,000	\$ 700,000
voter approved rate	0.09	\$ 270	\$ 360	\$ 450	\$ 540	\$ 630
no new revenue rate	0.087	\$ 261	\$ 348	\$ 435	\$ 522	\$ 609
reduced rate	0.08	\$ 240	\$ 320	\$ 400	\$ 480	\$ 560