

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
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www.esd4.org

**TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

March 15, 2022

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, March 15, 2022, at 6:30 p.m. at Sleep Inn & Suites NW Austin – 8410 Hwy 290E. Austin, TX 78724. Commissioner Alexander being in the chair and a quorum present, the meeting was called to order at 6:35 pm.

Present: Commissioners Alexander, Opiela, Clark and Laryea

Not present: Commissioner Torgrimson

District Contractors: David Bailey and M Logan

1. Open meeting: Commissioner Alexander called the meeting to order at 6:35 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the February 15, 2022 Regular Meeting: Commissioner Opiela made the motion to accept the minutes of the February 15, 2022 regular meeting and was seconded by Commissioner Laryea. The motion passed by a show of hands among those present with Commissioner Clark abstaining.
4. Consider and take appropriate action on the February 2022 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the February 2022 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Clark made a motion to accept the February 2022 treasurer's report, including the expenditures over \$2000 report, and the line-item expenditures as reflected in the report, and other reports. Commissioner Opiela seconded the motion and it passed unanimously by a show of hands among those present.
5. Update on the TexPool Investment report: Ms. Logan reviewed the February 2022 TexPool Investment Summary Report with the commissioners. No questions were asked.

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6. Update on adding Commissioner Eric Opiela to the TexPool account: Ms. Logan stated the paperwork was submitted to TexPool and Commissioner Opiela was on the account.
7. Update on setting up a vendor pay from TexPool to Austin Fire Department for contract payments: Ms. Logan stated she set up the payment with TexPool for the Austin Fire Department and the April payment would be made via TexPool.
8. Consider and take appropriate action to rescind automatic aid agreement with Travis County ESD #12: Commissioner Opiela made the motion to have David Bailey draft and send a letter rescinding the automatic aid agreement and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
9. Discussion and possible action concerning Homestead and Over 65 property tax exemptions: Commissioner Clark made the motion to table discussion until the April meeting and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present.
10. Update on Station 48 remodel: David Bailey stated that G Creek Construction was awarded the bid for the remodel and has posted a notice to proceed. He will update the board at each meeting on progress.
11. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
12. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
13. Executive Session: None

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14. Adjournment: Commissioner Alexander declared that the agenda had been completed and adjourned the meeting at 7:49 pm.

Next meeting is scheduled for April 20, 2022.

Approved by:


Peter Touguinon

Attest:

[Signature]

GR1000-1b Minutes-Written

MONTHLY REPORT FOR MARCH 15TH, 2022 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional CiAic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

- Operations:**
 - a) **Tesla response presentation with AFD and TC Fire Marshal; Pre-Plans**
 - b) **Old Auto Aid Agreement with Manor ESD 12 (letter) April 12th visit?**

- Prevention:** Major increase in utilization **Brush Pick-up in Jan./Feb.**

	Number of Stops		Total Tons		Area Collected
	2022	2021	2022	2021	
January 3-7	359	12	86.87	2	Section E
January 10-14	20	199	4.34	52	Sections D & C
February 7-11	29	14	9.09	2	Section B
February 14-18	118	149	35	17	Section A
Totals	526	374	135.3	73	

Fire Station remodels:

**48 kitchen / dining: Signed Contract with G Creek Construction. (\$315,770)
Notice to Proceed starts the 90-day window.**

47 parking lot permit – Hearing with the Environmental Commission, April 6th ?

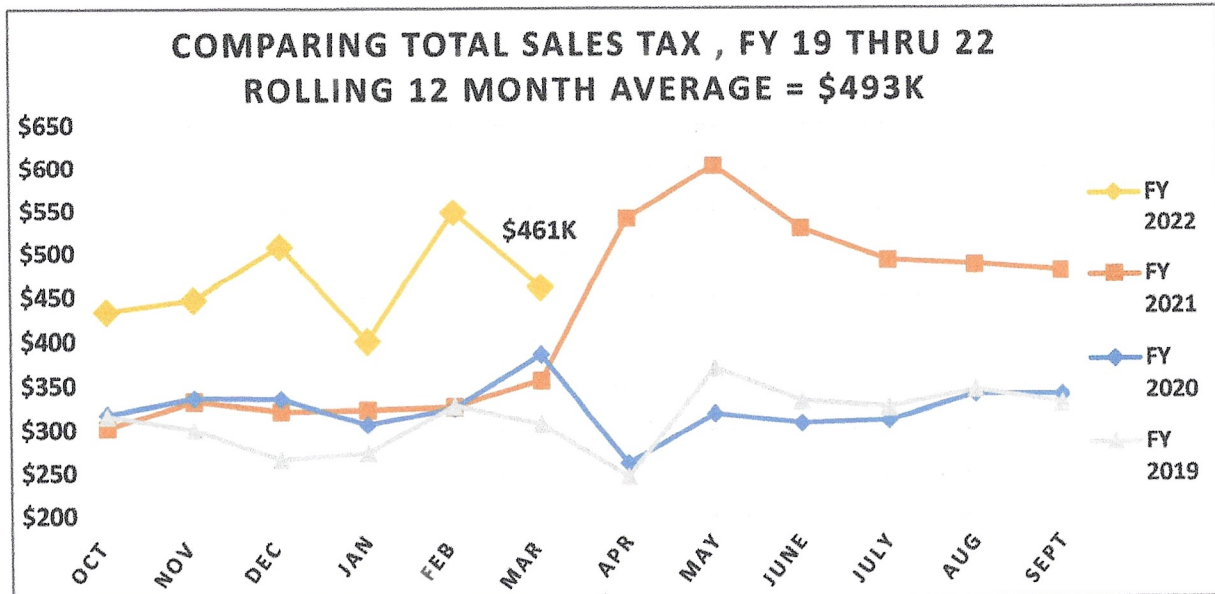
- **Seeking the 4th variance without Staff support.**
- **Agenda Confirmation Mar. 28th**
- **Meeting to rehearse? In next few weeks.**

2) REVENUE / FINANCE

- a) Property Tax Homestead Exemptions (emailed .pdf Overview)

March 1st to be included in the notice of appraised value.
June 1st to be included in the certified value

- b) Sales tax rolling 12-month average= almost \$500k per month.



3) OTHER ITEMS

- a) Annual Contract Coordinating Committee meeting in April with AFD. (Date TBD)
- b) **ATC EMS and TC are negotiating the renewal of the ILA for ambulances in the county. TC pys \$16.5 million for roughly 15% of the run volume. COA pays \$105 million of the other 85% of the run volume. Getting a new Chief; 100 personnel short; wanting pay raises.. Will the system hold together??**
- c) -SAFE -D Conference: Lessons Learned / New Take Aways??

DRAFT

To: Board of Commissioners
Travis County Emergency Service District No.12
11200 Gregg Lane
Manor, Texas 78653

Commissioners-

Travis Co. ESD 4 and TC ESD 12 have much in common and we have enjoyed our long history as good neighbors and mutual supporters. Our districts have always looked for the most effective and efficient ways to use our resources to the service of our citizens. Such looking led us, in 2017, to sign a contract for service with the City of Austin rather than operate our own department. When that transition occurred several of our past practices were ended or significantly altered.

One such practice was our annually renewing interlocal agreement for automatic-aid. Although, we continue to champion the nature and value of auto-aid, we no longer control the type and kind of resources needed to participate in that agreement as we do not employ firefighters nor own any fire apparatus.

Further, although we will express our opinion that AFD should extend auto-aid to ESD 12, at the bare minimal to priority 1 medical responses, we currently have no mechanism to force them to do so.

Accordingly, please accept this letter as formal notification of our desire to cancel any interlocal agreement for automatic aid that may still be in place. We believe the latest rendition was signed in 2010.

Peter Torgrimson, President TC ESD 4

Potential Tax Exemption w Scenarios 2021 projections

	Baseline	10 Pct HS	20 Pct HS	\$20K Over65	\$5K Over65
Number of HS		4,062	4,062	975	975
Amount Exempted		\$ 157,786,087	\$ 315,572,174	\$ 18,693,053	\$ 4,673,263
Total Taxable	\$ 2,552,945,015	\$ 2,395,158,928	\$ 2,237,372,841	\$ 2,534,251,962	\$ 2,534,251,962
average reduction to the requesting citizen		\$ 39	\$ 78	\$ 19	\$ 5
remaining collectable revenue @ 10 cents per \$100 valuation	\$ 2,552,945	\$ 2,395,159	\$ 2,237,373	\$ 2,534,252	\$ 2,534,252

Travis County ESD #4
Check Detail
March 15, 2022

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	47203	03/15/2022	Iris Larvea	SAFE-D Conference	1000 Wells Fargo ...	-353.70
TOTAL					5602 Accommodation...	-353.70
Check	47204	03/15/2022	Aleash Smith-Clark	SAFE-D Conference	1000 Wells Fargo ...	-412.42
TOTAL					5602 Accommodation...	-412.42
Check	47205	03/15/2022	William D. Webb	Inv 41	1000 Wells Fargo ...	-849.24
TOTAL					5925 Administrative ...	-849.24
Check	47206	03/15/2022	Professional Civic ...	Inv Feb 22	1000 Wells Fargo ...	-1,500.00
TOTAL					5925 Administrative ...	-1,500.00
Check	47207	03/15/2022	Logan Consulting	Inv 22-03	1000 Wells Fargo ...	-2,050.00
TOTAL					5925 Administrative ...	-2,050.00