

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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**TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

May 16, 2023

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, May 16, 2023, at 6:30 p.m. at Fire Station 47, 4200 City Park Road Austin, TX 78730. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Torgrimson, Clark, Laryea, Alexander and Opiela
District Contractors: David Bailey and M Logan

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the April 18, 2023 Regular Meeting: Commissioner Opiela made the motion to accept the minutes of the April 18, 2023 regular meeting and was seconded by Commissioner Laryea. The motion passed with Commissioner Alexander abstaining.
4. Consider and take appropriate action on the April 2023 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the April 2023 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Clark made a motion to accept the April 2023 treasurer's report, including the expenditures over \$2000 report, and the line-item expenditures as reflected in the report, and other reports. Commissioner Laryea seconded the motion, and it passed unanimously by a show of hands among those present.
5. Update on the TexPool Investment report: Ms. Logan reviewed the April 2023 TexPool Investment Summary Report with the commissioners.


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6. Update on the Third Tuesday meeting with Legislators at Texas Capitol: Mr. Bailey stated that meetings continue to take place and there are still 3 weeks left in this session. He stated Travis County has had a good showing. He will continue to monitor and update.
7. Consider and take appropriate action on the modular building once Central Health vacates:
Tabled until next meeting.
8. Discussion on property taxes and timetable: After discussion, the board will revisit this topic at the budget meeting.
9. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
10. Review and Approve Pending Disbursements: Commissioner Alexander made the motion to approve the pending disbursements and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present. Check detail attached.
11. Executive Session: None
12. Next Meeting: June 20, 2023
13. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:41 pm.


Approved by:



Attest:



MONTHLY REPORT FOR MAY 16TH, 2023 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

Annual Contract Negotiation update from 4/25.

Fire Prevention, Risk Reduction.

Fire Stations and Facilities.

Station 48-

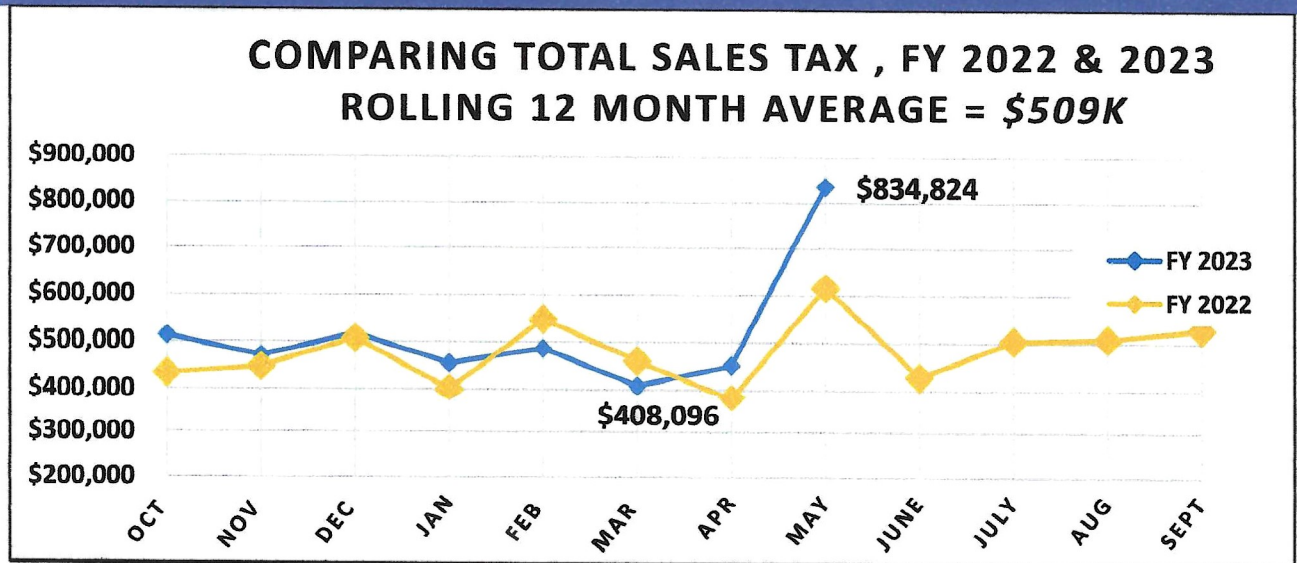
- Unknown driver collision w sigs, mail box, flag pole and POV- (earlier email)
- Cell Tower: "vacation of an easement" update.

Station 47 parking lot construction:

- Walk-through of the facility and the projects.
- Station 47 remodel.

Firefighters: AFD Labor Contract *still UN- settled.*

3) REVENUE / FINANCE



CSHB 1775 Final Substitute

The goal of HB/CSHB1775 is to provide stronger accountability for ESD commissioners. Some argue that the mere fact that county commissioners appoint ESD commissioners provides plenty of oversight. Others disagree, and would like for there to be closer oversight by a commissioner's court over emergency service district operations.

For counties with a population of 200,000 or more:

The county commissioner's court decides which option of oversight they prefer for ESDs in their county.

OPTION A: The county commissioner's court must review an ESD's budget annually. The court may approve or deny the budget and the tax rate. If the court does not take action by the 31st day, the budget and tax rate are considered approved.

OPTION B: The county commissioner's court can abandon the appointments process for an ESD and instead opt for the ESD Board of commissioners to be elected to their positions.


Once the county commissioner's court chooses option B, they cannot revert to option A. However, should they choose option A, they may switch to option B at any time.

- *Has passed the House and was sent to the Senate Committee on Local Government*

Chair: [Sen. Paul Bettencourt](#)

Vice Chair: [Sen. Drew Springer](#)

Members: [Sen. Sarah Eckhardt](#)
[Sen. Roland Gutierrez](#)
[Sen. Bob Hall](#)
[Sen. Robert Nichols](#)
[Sen. Tan Parker](#)
[Sen. Angela Paxton](#)
[Sen. Royce West](#)

DAMAGE TO STATION 48 FROM VEHICLE COLLISION MAY 2023		
To:	Travis County Emergency Service District 4.	
From:	DBailey, District Administrator	Professional Civic Services, LLC

Commissioners-

On April 28th, Station 48 sustained damage the mailbox, the flag pole and the Fire Danger warning sign. Additionally, a privately-owned-vehicle of an ATCEMS employee was struck by an out-of-control vehicle that also damaged the other items.

The driver of the auto that caused the damage was able to flee the scene in his vehicle and has not been identified. Travis Co. Sheriff office documented the scene and filed a report.

- The mailbox was replaced at a cost of ~\$225.00
- The Fire Danger Warning sign was installed by AFD facilities personnel.
- I have identified three companies that provided estimates to replace, reinstall a new flag pole;

Each of their bids included

1. The price for the pole and hardware (all shipped in from out of state)
2. Additional items (concrete, sand and gravel, and repair of the light)
3. Labor.

Austin Flag and Flagpole Burleson Rd., Austin Texas https://www.austinflag.com	\$7,393.00
AmeriTex Flag and Flagpole Bulverde, Texas Austin Sales and Install in North Austin www.ameritexflags.com	\$ 5,826.00
Lady Liberty Flags and FlagPoles 6001 William Cannon Dr. www.LadyLibertyFlag.com	\$ 4,389.00

Other items we need to discuss at the board meeting:

- I Insurance protection for the ATCEMS employee's vehicle?
- II Filing an insurance claim for the damages?

ESD 4 Sales Tax Audit, OUTCOMES:

- In March, seven businesses were referred to the State Comptroller for examination.
- The limit for any corrections can go back up to 4 years. (the prior periods)
- Additionally, the current (and future?) period shows a healthy increase.

Allocation Period: May 2023	
Total Period Collections:	803,243.75
Prior Period Collections:	251,505.95
Current Period Collections:	552,597.35
Future Period Collections:	407.21
Audit Collections:	-9,475.88
Unidentified:	144.98
Single Local Rate Collections:	8,064.14
Service Fee:	16,064.88
Current Retained:	15,743.58
Prior Retained:	7,868.38
Net Payment	779,303.67

Travis County ESD #4
Check Detail
May 2023

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	472...	05/16/20	Aleah Smith-Clark	SAFE-D Co...	1000 Wells...	
				SAFE-D Co...	5602 Acco...	-164.71
TOTAL						-164.71
Check	472...	05/16/20	Fater & Evans Architect...	Inv 4590	1000 Wells...	
				Design Sia 47	5803 Statio...	-15,780.00
TOTAL						-15,780.00
Check	472...	05/16/20	Logan Consulting	Inv 23-5	1000 Wells...	
				Inv 23-5	5925 Admin...	-2,193.50
TOTAL						-2,193.50
Check	472...	05/16/20	William D. Webb	Inv 55	1000 Wells...	
				Inv 55	5925 Admin...	-908.68
TOTAL						-908.68
Check	472...	05/16/20	Professional Civic Servic...	Inv March ...	1000 Wells...	
				March	5925 Admin...	-3,643.00
				April	5925 Admin...	-2,310.00
TOTAL						-5,953.00