

Travis County Emergency  
Service District 4.



14312 Hunters Bend Dr.  
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## TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

February 18, 2020

The regular called meeting of the Board of Fire Commissioners of Travis County Emergency Service District #4 was held on Tuesday, February 18, 2020 at 6:30 p.m. at the University Hills Branch Library located at 4721 Loyola Lane, Austin, TX. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:31 pm

**Present:** Commissioners Torgrimson, Alexander, and Clark

**Not Present:** Commissioner Wills - Commissioner Opiela arrives: 6:47 pm

**District Contractors:** M. Logan and David Bailey

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:31 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the January 21, 2020 Regular Meeting: Commissioner Alexander made the motion to accept the minutes of January 21, 2020 regular meeting and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the January 2020 treasurer's report, which may include other reports: Ms. Logan presented to the commissioners the January 2020 treasurer's report, the expenditures over \$2000 report, cash flow report, and others. After review and discussion, Commissioner Clark made a motion to accept the January 2020 treasurer's report, including the expenditures over \$2000 report, and the line item expenditures as reflected in the report, and other reports. Commissioner Alexander seconded the motion and the motion was passed unanimously by a show of hands among those present.
5. Update on the TexPool Investment report: Ms. Logan reviewed the TexPool Investment Summary Report with the commissioners. No questions were asked.

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Commissioner Opiela arrives: 6:47 pm

6. Update on SAFE-D: Ms. Logan stated the conference is February 20-22, 2020 in Galveston, TX at Moody Gardens Hotel.
7. Update on Draft Investment Policy: After review and discussion, Commissioner Torgrimson stated he would review further and update with revisions and bring final to the March meeting.
8. Update on Travis CAD Ongoing Project: Ms. Logan stated the deposits with TexPool and Travis CAD do not balance as of October 2019 and needs to use the remaining 11 hours on the project to locate and correct discrepancies. She further stated she will keep the board apprised at each meeting until resolved.
9. Discuss and Consider Changing Banks from Wells Fargo to Chase: After discussion, it was decided to table until the next fiscal year, 2021.
10. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
11. Executive Session: None
12. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:35 pm

Next meeting is scheduled for March 17, 2020

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Approved by:

Robert Tolguin

Attest:

[Signature]

GR1000-1b – Minutes-Written