

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

February 20, 2024

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, February 20, 2024, at 6:30 p.m. at Nathaniel Booker Community Center, 14502 Lippincott Drive Austin, TX 78725. Commissioner Alexander, being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Opiela, Alexander, Clark and Laryea

District Contractors: David Bailey and M Logan

Public: Hank Lydick, Greenshore POA Board President, Paul Shreve, Greenshore POA Member

1. Open meeting: Commissioner Alexander called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Audit Presentation – Ashton McGonagle, presented the FY23 Audit for James Medack, CPA. She stated the audit was clean and unmodified. Commissioner Opiela made the motion to accept the audit as presented and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the minutes of the January 16, 2024 Regular meeting: Commissioner Clark made the motion to accept the minutes of the January 16, 2024 regular meeting. The motion was seconded by Commissioner Laryea and passed unanimously by a show of hands among those present.
5. Consider and take appropriate action on the January 2024 treasurer's report which may include other reports: Commissioner Opiela made the motion to approve the January 2024 treasurers' reports and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
6. Update on the TexPool Investment report: Ms. Logan reviewed the January 2024 TexPool Investment Summary Report with the commissioners.

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7. Discussion on property tax exemptions: David Bailey stated that he would investigate what the new maximum is and will come back at the March meeting with updated information.
8. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report. Commission Clark made the motion to build an 8-foot privacy fence at 911 Glen Lake Drive of 100 feet and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present. Commissioner Opiela made the motion to sign the petition to remove Station 48 from the ETJ of the City of Austin and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
9. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
10. Executive Session: None
11. Date of next meeting – March 19, 2024
12. Adjournment: Commissioner Alexander declared that the agenda had been completed and adjourned the meeting at 7:40 pm.


Approved by

A handwritten signature in black ink, appearing to be "David Bailey", written over a horizontal line.

Attest:

A handwritten signature in blue ink, appearing to be "Kelli Torgerson", written over a horizontal line.

MONTHLY REPORT FOR FEB. 20TH, 2024 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

☐ Fire Prevention, Risk Reduction. **Annual Brush Pickup** for wildfire fuel removal:

Feb. 22 for Austin's Colony, Blue Bluff and FM 973

- 1) Westminster Glen HOA, for assistance with fuel reduction is **on-going**.
- 2) **Formal request from Greenshores HOA for fuel reduction in a greenbelt.**
- 3) Bluff Bend Rd. Mobile Home Park; assistance with fuel reduction planned for April.

☐ Fire Stations and Facilities

➤ **Station 48- Modular Building:** Renovations have begun.

➤ **Station 47: Station remodel:** Waiting on COA site plan approval.

➤ **911 Drive:** 100-foot privacy **fence?** (8ft tall, metal posts) along the road way, \$3900.

2 OTHER ITEMS

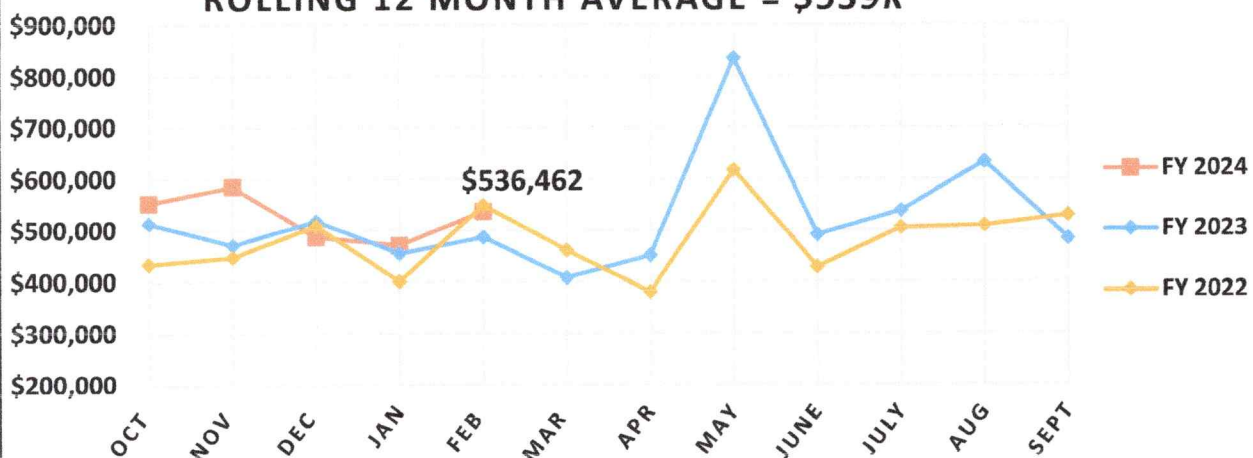
☐ COA: Steps to remove ourselves for COA ETJ at Station 48.

☐ Commissioners Court: Visited with Comm. Travillion's staff regarding Springdale Area Rep.

☐ Google Workspace Apps, Provided for every ESD4 commissioner: Google Sheets, Google Docs, etc. **Reduction or elimination?**

3 FINANCIAL

COMPARING TOTAL SALES TAX , FY 22, 23 & 24
ROLLING 12 MONTH AVERAGE = \$539K



4 OTHER

- ☐ Discuss with possible action on new Budget Line Item (GL) for Wildland Fuel Removal.
- ☐ ESD Commissioner's Council last Saturday, 2/17.
- ☐ SAFE- D conference Thur-Sat. in Irwing, Tx.
- ☐ Seven Significant New Commercial Developments in the District.

Ryder Ridge Apartments – 400 units, Decker Lake Rd. at Imperial.

Hog Eye Flats Apartments. 224 units, Hog Eye at Decker Ln.

Prose Apartments- 300 unit, Decker Lake Rd.

Schwetman Phase I and II- 400 lots for Starlight SF homes-----Old Webberville and Dunlap.

** Blue Bonnet Business Center- Old Manor at Johnny Morris.

** New Gas Station at Blue Bluff and FM 969, 14 pumps.

** New Gas Station at FM969 and Toll 130 (across from the Valero) 14 pumps

Travis County ESD #4
Check Detail
February 2024

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47345	02/20/2024	Medak & Oltmann, LLP	Inv 11630 FY23 Audit	1000 Wells... 5901 Audit	-6,000.00 -6,000.00
TOTAL						-6,000.00
Check	47346	02/20/2024	Burns Anderson Jury & Br...	File 019.15707 Invoice 94070	1000 Wells... 5902 Legal ...	-425.00 -425.00
TOTAL						-425.00
Check	47347	02/20/2024	William D. Webb	Inv 64 as per contract	1000 Wells... 5925 Admin...	-1,083.00 -1,083.00
TOTAL						-1,083.00
Check	47348	02/20/2024	Professional Civic Services	Inv January 2024 as per contract	1000 Wells... 5925 Admin...	-3,500.00 -3,500.00
TOTAL						-3,500.00
Check	47349	02/20/2024	Logan Consulting	Inv 24-02 as per contract	1000 Wells... 5925 Admin...	-2,303.00 -2,303.00
TOTAL						-2,303.00
Check	47350	02/20/2024	Gardner Land Services, LLC	invoices Inv 146 Phase 2 Inv 147 Phase 3	1000 Wells... 5805 Wildla... 5805 Wildla...	-18,125.00 -10,875.00 -29,000.00
TOTAL						-29,000.00