

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

March 19, 2024

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, March 19, 2024, at 6:30 p.m. at Nathaniel Booker Community Center, 14502 Lippincott Drive Austin, TX 78725. Commissioner Torgrimson, being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Torgrimson, Opiela, Alexander and Clark

Not Present: Commissioner Laryea

District Contractors: David Bailey and M Logan

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the February 20, 2024 Regular meeting: Commissioner Opiela made the motion to accept the minutes of the February 20, 2024 regular meeting. The motion was seconded by Commissioner Clark and passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the January 2024 treasurer's report which may include other reports: Commissioner Alexander made the motion to approve the February 2024 treasurers' reports and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
5. Update on the TexPool Investment report: Ms. Logan reviewed the February 2024 TexPool Investment Summary Report with the commissioners.
6. Discussion with possible action on fund balances at TexPool: Commissioner Clark made the motion to earmark ten million dollars (\$10,000,000.00) as Restricted Funds for a future fire station and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present.

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

7. [Discussion on property tax exemptions](#): No action taken.
8. [Update on SAFE-D Conference](#): Ms. Logan stated that she attended, and it was one of the best conferences she has attended. The classes were new and informative. Commissioner Clark echoed the same.
9. [Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics](#): See attached report.
10. [Review and Approve Pending Disbursements](#): Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
11. [Executive Session](#): None
12. [Date of next meeting](#) – April 16, 2024
13. [Adjournment](#): Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:37 pm.

Approved by:

A handwritten signature in black ink, appearing to be "Peter Torgrimson", written over a horizontal line.

Attest:

A handwritten signature in blue ink, appearing to be "Peter Torgrimson", written over a horizontal line.


Travis County ESD #4
Check Detail
March 19, 2024

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47351	03/19/2024	Aleah Smith-Clark	SAFE-D Confere...	1000 Wells...	-978.73
TOTAL				Feb 22-24-2024	5602 Acco...	-978.73
Check	47352	03/19/2024	Charles Alexander	SAFE-D Confere...	1000 Wells...	-950.92
TOTAL				Feb 22-24-2024	5602 Acco...	-950.92
Check	47353	03/19/2024	Iris Laryea	SAFE-D Confere...	1000 Wells...	-674.59
TOTAL				Feb 22-24-2024	5602 Acco...	-674.59
Check	47354	03/19/2024	Professional Civic Services	Inv Feb 2024	1000 Wells...	-5,110.00
TOTAL				as per contract	5925 Admin...	-5,110.00
Check	47355	03/19/2024	William D. Webb	Inv 65	1000 Wells...	-1,083.00
TOTAL				as per contract	5925 Admin...	-1,083.00
Check	47356	03/19/2024	Logan Consulting	Inv 24-03	1000 Wells...	-2,303.00
TOTAL				as per contract	5925 Admin...	-2,303.00
Check	47357	03/19/2024	Capital Area Fire Chief's A...	Inv annual mem...	1000 Wells...	-150.00
TOTAL				Inv annual memb...	5925 Admin...	-150.00

Travis County ESD #4
Check Detail
March 19, 2024

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47358	03/19/2024	Travis Central Appraisal Di...	Inv 8484	1000 Wells...	1000 Wells...
				Jurs ID 57	5904 Appra...	5904 Appra...
TOTAL						-3,433.41
Check	47359	03/19/2024	Gardner Land Services, LLC	Inv 148 and 149	1000 Wells...	1000 Wells...
				Phase 4 Inv 148	5805 Wildla...	5805 Wildla...
				Greenshores Inv ...	5805 Wildla...	5805 Wildla...
TOTAL						-47,125.00

MONTHLY REPORT FOR MAR. 19, 2024 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

- Fire Prevention, Risk Reduction. Three Wildfire Initiatives Summary:**
 - 1) Annual Brush Pickup Summary; continued growth.
 - 2) HOA Wildfire Fuel Removal Summary
 - 3) PANO AI & Smoke D presentation: **camera monitoring for wildfire starts.**

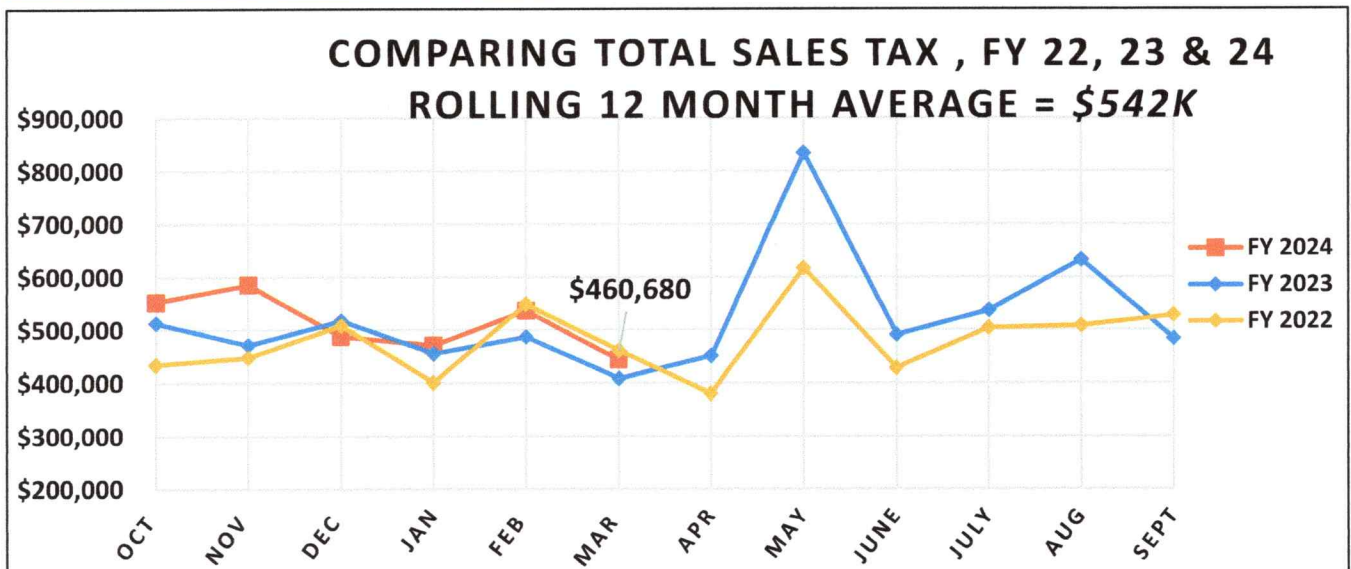
- Fire Stations and Facilities**
 - **Station 48-** 1) Modular renovations on-going.
 - **Station 47: Station remodel: Solicitations for bids- April 8th!**
 - **911 Drive:** New Privacy Fence in place. 2/27/24

- Operations:**
 - 1) Response times and call-processing times with ATCEMS. Meetings w EMS.
 - 2) EMS quartered at Station 48?
 - 3) TC ESD 12- additional unit at Sta. 47 for Priority 3,4,5s.

2 OTHER RELATIONSHIPS

- A) **COA AFD Coordinating Committee, April 29, 3pm**
- B) **TC Commissioner Court:** TC Fire Marshal replaced. 90-day interim, incumbent in place.
- C) **ESD 4 Commissioners-** finding and developing interested citizens.

3 SALES TAX TRENDS



4 OTHER ITEMS

Any Changes need to our Prop Tax Exemptions?

	Currently	Future Potential
Local Option General Homestead Exemption	20% of the prop value exempted.	20% of the prop value exempted.
Local Option Over 65 & Disabled HS Exemption	\$60,000 exempted from taxation.	

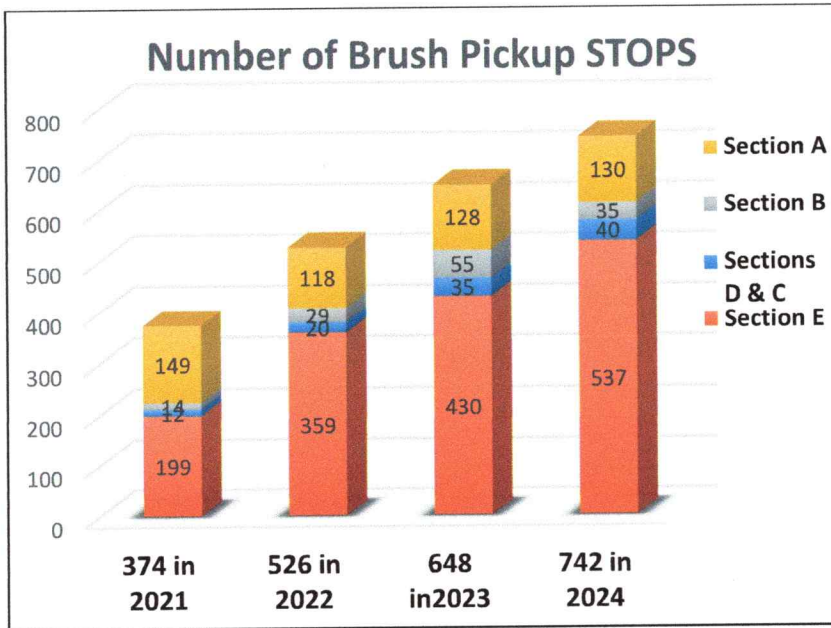
Petition for Release from the COA ETJ- submitted, waiting on confirmation email. (30 days)

Cell tower lease; 12-month 'option' period has expired. Now what?

Flowers sent to funeral of Chief Don Smith's wife. (1st fully professional ESD4 Fire Chief)

Three Areas of Wildfire Prevention: TCESD 4, 2024

1) Annual Brush Pickup



2) HOA Assistance with Fuel Removal

WILDFIRE FUEL REDUCTION PROJECTS FY 2024			
Project	VENDOR	Billing Info	check amount
911 Drive	Whole Tree Services.		\$1,527
Westminster Glen HOA Lot 21 Greenbelt	Gardner Land Services	Invoice 1142	\$1,949
Westminster Glen HOA Lot 21 Greenbelt	Gardner Land Services	Invoice 146	\$18,125
Westminster Glen HOA Lot 21 Greenbelt	Gardner Land Services	Invoice 147	\$10,875
Westminster Glen HOA Lot 21 Greenbelt	Gardner Land Services	Invoice 148	\$25,375
GreenShores HOA Hog Pen Greenbelt	Gardner Land Services	Invoice 149	\$21,750
		YTD	\$79,601
	Scheduled		
Blue Bluff Rd. Neighborhoods (April 1 st)	TCESD 6 crews	up to 21 days	\$51,290

3) Remote Cameras with AI monitoring for Wildfire Starts.



Examples of Prop Tax Impact when the Farm gets sold.....



4801 E. Howard Ln. (ESD4)			5005 E. Howard Lane (ESD2)		
450 Units Planned			483 Units		
Prop Valuation			Prop Valuation		
2021	2022	2023	2021	2022	2023
\$1.2 m	\$1.2 m	\$1.2m	\$3.7 m	\$7.2m	\$22.1m
Ag Exempt	\$4.16	\$3.54	Ag Exempt	\$5,800	\$17,093



2020	2023	2020	2023	2020	2023
\$26 m	\$43 m	\$4.3 m	\$4.5 m	\$.7 m	\$5 m
exempt	exempt	\$1,600	\$1,800	\$560	\$ 1,900

And we have five Apartments w approved site plans on the books.

- 1) Decker Lake Rd. at the Rodeo Dr. (Prose Apartments)
- 2) Hog Eye Rd. at Decker Lane. (Hog Eye Flats Apartments)
- 3) Decker Lake Rd. at Imperial (Rider Ridge Apartments)
- 4) FM 969 at Imperial
- 5) Parmer Gateway @ Yager Ln.