

Travis County Emergency  
Service District 4.



14312 Hunters Bend Dr.  
Austin, Texas 78723  
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[www.esd4.org](http://www.esd4.org)

**TRAVIS COUNTY EMERGENCY SERVICE DISTRICT #4  
MINUTES OF THE REGULAR CALLED MEETING**

**July 16, 2024**

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, July 16, 2024, at 6:30 p.m. at Nathaniel Booker Community Center, 14502 Lippincott Drive Austin, TX 78725. Commissioner Torgrimson, being in the chair and a quorum present, the meeting was called to order at 6:36 pm.

**Present:** Commissioners Torgrimson, Alexander, Opiela, Laryea and Clark

**District Contractors:** David Bailey and M Logan

**Public:** Daniel Schone, Citizen; Michael Nelson, Austin Firefighters Association (AFA); Bob Nicks, AFA; and Thomas Madison, AFA.

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:36pm.
2. Public Comments: None
3. Discuss and take appropriate action on Interlocal Agreement with Austin Fire Department – Bob Nicks: After discussion, no action taken.
4. Consider and take appropriate action on the minutes of the June 18, 2024 Regular meeting: Commissioner Opiela made the motion to accept the minutes of the June 18, 2024 regular meeting. The motion was seconded by Commissioner Alexander and passed unanimously with a show of hands among those present.
5. Consider and take appropriate action on the June 2024 treasurer's report which may include other reports: Commissioner Clark made the motion to approve the June 2024 treasurers' reports and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present.
6. Update on the TexPool Investment report: Ms. Logan reviewed the June 2024 TexPool Investment Summary Report with the commissioners.

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7. Propose FY25 Budget: Commissioner Opiela made the motion to propose the FY25 Budget as presented and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
8. Propose tax rate for 2024: Commissioner Opiela made the motion to propose the 2024 tax rate at \$.03/\$100 valuation and was seconded by Commissioner Alexander. The roll call vote was: All commissioners present voted "Aye". There were no "Nays".
9. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
10. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present. Check detail attached.
11. Executive Session: None.
12. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:55 pm.


Approved by:

Reter Torgrimson

Attest: [Signature]



# MONTHLY REPORT FOR JULY 16TH, 2024 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

## 1) CURRENT AFD SERVICE-CONTRACT UPDATE:

- Operations:** 1) Station 48 call volume and call types. (emailed)
- Fire Prevention, Risk Reduction. Wildfire Initiatives.**
  - 1) Blue Bluff fuel burns- waiting to make the payment.
  - 2) Contract discussions with ESD 6 fuel removal crews for next fall cutting season.
  - 3) Greenbelt adjacent to Ashton Woods? Austin White Lime is the owner.

### Fire Stations and Facilities

#### ➤ Station 48 New Lettering. :)

Cell Tower: Nothing new to report. ATT cabling still making a mess?

Modular renovations are on-going. Carport, Parking Lot and Equip Shed are installed.

Eng. 1205 to occupied by Aug. 1<sup>st</sup>?

#### ➤ Station 47 Renovation

Station empty! Crews moved to Station 52 (off of Loop 360)

Rented a storage unit for furnishings, Re-Assigned the VFIS insurance to that address.

COA PERMITTING?! Sprinkler System??

Master schedule of work stages, completed this week.

### Future Sites? Potential Properties?

East Side; FM 973.

- a) Still talking w Tesla- who is willing to do lease agreement? But no land.

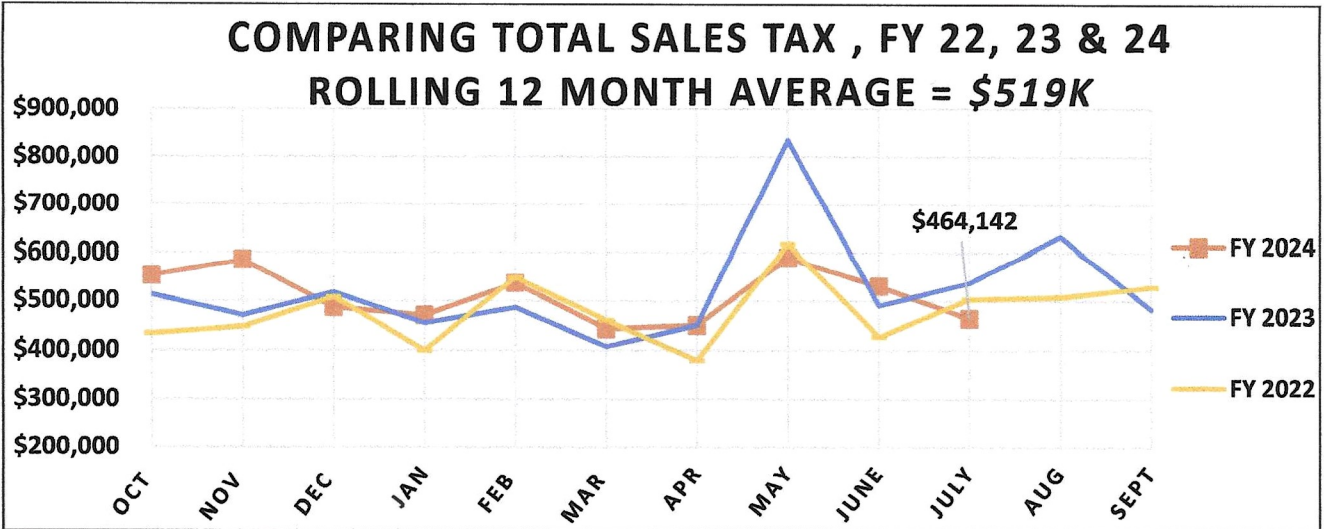
West Side- Adjacent to Station 47

- a) Several emails with COA Real Estate office and City Legal.
- b) I brought Ken Campbell into the discussion, to talk w City Legal.

## 2 OTHER RELATIONSHIPS

- 1) Interlocal Agreement with Travis Co. (recipient) and ESD4 (subrecipient) for Fed. Grant Radios on the Consent Agenda for July 16<sup>th</sup>, 2024.
- 2) Texas Fire Department Facilities Conference: "Our Case of Collaboration" presentation. Aug. 1<sup>st</sup> in Waco. Registration?

**SALES TAX**

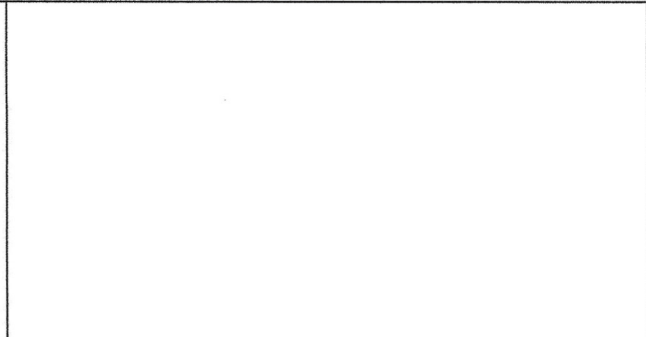


**PROPERTY TAX EXEMPTION INCREASE**

ESTIMATED PROPERTY TAX EXEMPTIONS 2024					
	TAXABLE VALUE OF THE PROPERTIES	LESS 20% EXEMPTION	"LOST" TAXABLE VALUATION	"LOST" REVENUE AT 10 CENTS	"LOST" REVENUE AT 4 CENTS
SINGLE FAMILY RESIDENCE (4370 OF 6525 properties)	\$ 2,694,327,002	\$ 2,155,461,602	\$ 538,865,400	\$ 538,865	\$ 215,546
OVER 65 & DISABLED @ \$400,000 1220 properties			\$ 488,000,000	\$ 488,000	\$ 195,200
				<b>\$ 1,026,865</b>	<b>\$ 410,746</b>

Other misc items.

Your Cell Tower Site?





**Travis County ESD #4**  
**Check Detail**  
 July 16 - 31, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	07/29/2024	Austin Fire Department	FY24 Q4	1200 TexP...	
				with CBA addition	5000 COA/...	-1,369,196.00
TOTAL						-1,369,196.00
Check	47372	07/16/2024	William D. Webb	Inv 69	1000 Wells...	
				as per contract	5925 Admin...	-1,083.00
TOTAL						-1,083.00
Check	47373	07/16/2024	Logan Consulting	Inv 24-07	1000 Wells...	
				as per contract	5925 Admin...	-2,303.00
TOTAL						-2,303.00
Check	47374	07/16/2024	Professional Civic Services	June Invoice	1000 Wells...	
				as per contract	5925 Admin...	-3,220.00
TOTAL						-3,220.00