

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
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TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

September 17, 2024

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, September 17, 2024, at 6:30 p.m. at Nathaniel Booker Community Center, 14502 Lippincott Drive Austin, TX 78725. Commissioner Torgrimson, being in the chair and a quorum present, the meeting was called to order at 6:41 pm.

Present: Commissioners Torgrimson, Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:41 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the August 20, 2024 regular meeting: Commissioner Clark made the motion to approve the August 20, 2024 regular meeting minutes and was seconded by Commissioner Laryea. The motion passed with Commissioner Alexander abstaining.
4. Consider and take appropriate action on the August 2024 treasurer's report, which may include other reports: Commissioner Opiela made the motion to approve the August 2024 treasurer's report and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
5. Update of the TexPool Investment: Ms. Logan reviewed the August TexPool Investment report with all commissioners.
6. Consider and take appropriate action on amending FY24 Budget: Commissioner Opiela made the motion to approve the amended FY24 budget as presented and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.

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7. Consider and take appropriate action on approving Medack & Oltman to perform the FY24 Audit for the District: Commissioner Opiela made the motion to approve Medack & Oltman to perform the FY24 Audit for the District and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
8. Consider and take appropriate action on the 2024 Tax Rate Order: Commissioner Laryea made the motion to accept the 2024 Tax Rate Order and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
9. Consider and take appropriate action on moving the District meeting place to 14312 Hunter's Bend Road, Modular Building until further notice: Commissioner Clark made the motion to move the District meeting place to 14312 Hunter's Bend Road, Modular Building until further notice and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present.
10. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
11. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present. Check detail attached.
12. Executive Session: None
13. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:25 pm.

Approved by:

Rolla Torgrimson

Attest: [Signature]

MONTHLY REPORT FOR SEPT 17TH, 2024 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

Operations:

<p style="text-align: center;">Eng 1205 into Austin's' Colony</p> <ol style="list-style-type: none"> 1) Acers Ln. – Med – Stroke, P2 2) Hatton Hill Ln. – Med– Cardiac Arrest P1 3) Batson Dr. – Med – Respiratory P1 4) FM 969 – Med – Cardiac Arrest P1 5) FM 969 –Collison – Vehicle Rescue 	<p style="text-align: center;">Eng 1205 into other ESD 4 territories.</p> <ol style="list-style-type: none"> 1) Tesla Road – Med – Cardiac Arrest P1 2) Tesla Road – Medical – Stroke Priority P2 3) 3820 Veldt Drive – Light Brush Alarm- 4) <i>Discuss Lorado Colonia?</i>
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Fire Prevention, Risk Reduction. Wildfire Initiatives.

- 1) New request for Fuel Reduction in Island C- (Howard Ln and MOPAC)
- 2) Island A neighborhoods scheduled for November.

Fire Stations and Facilities

➤ **Station 48-** nothing to report.

➤ **Station 47 Renovation-** We have the permits! Demo has begun.

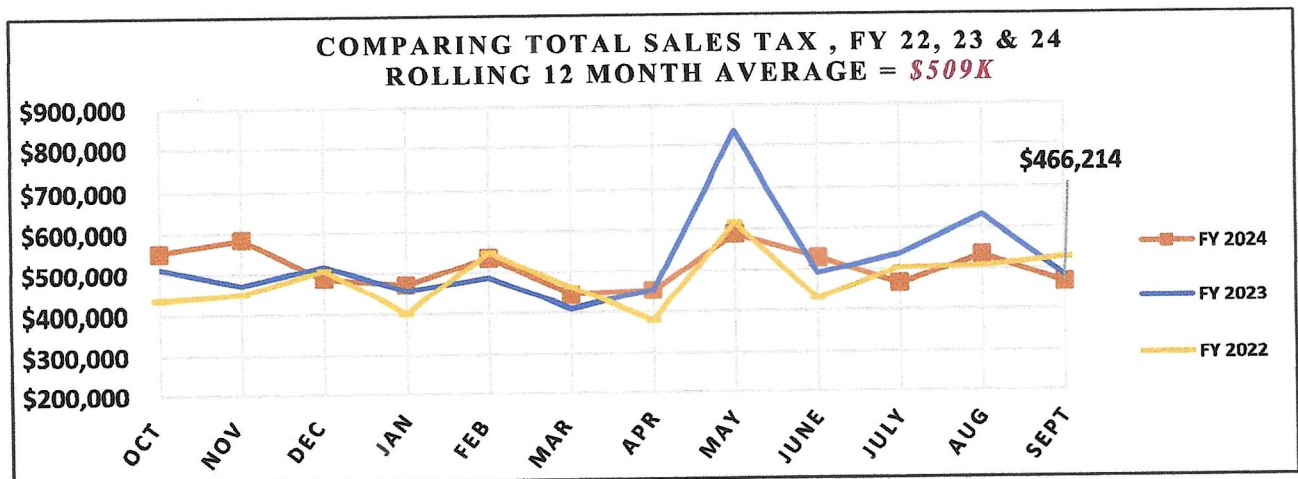
1st Pay Ap to enable ordering the structural steel fabrication.

2nd Pay Ap from Fatter and Evans architects/ construction oversight.

➤ **911 Dr.** Under construction for new water pipes/ utility improvements. But traffic is NOT impended. All vegetation to be restored.

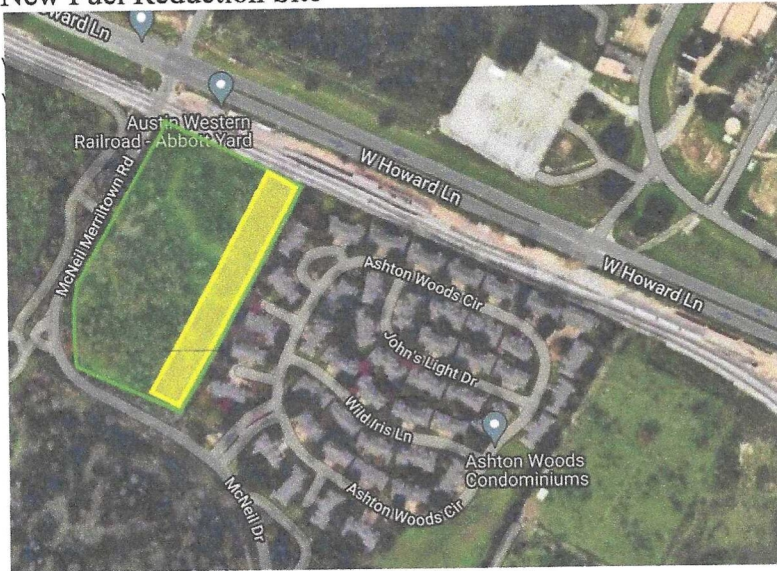
2 FINANCIAL ITEMS

- 1) **Federal Grant Dollars Reimbursement- \$90K submitted to Travis County on 9/6.**
- 2)



3 OTHER VISUAL MATERIAL

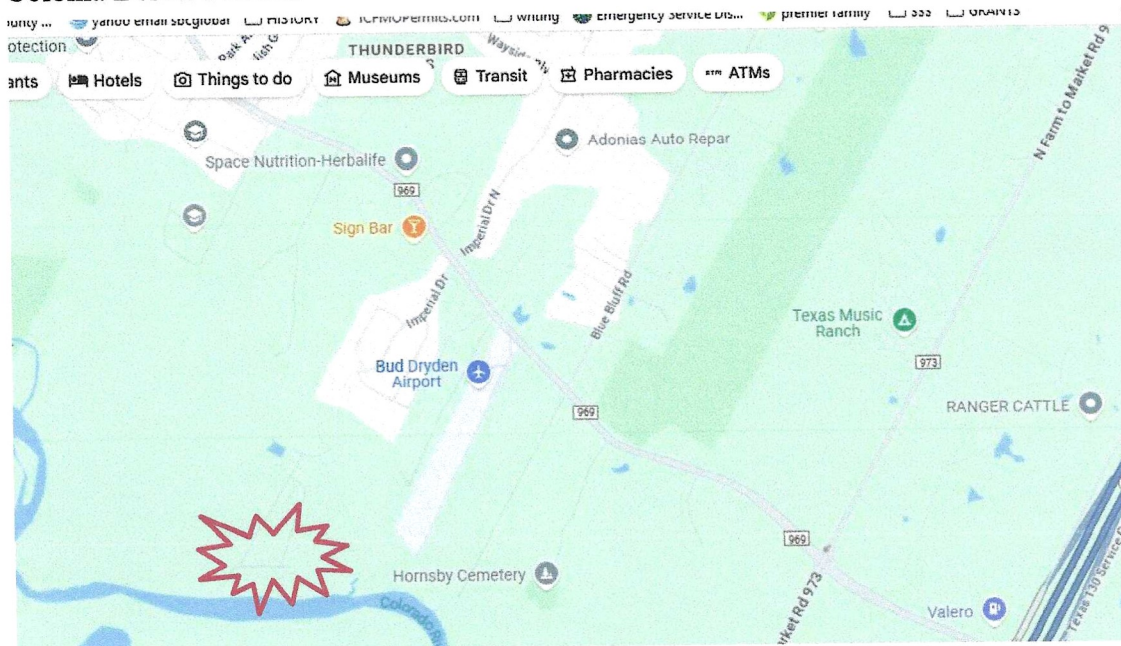
New Fuel Reduction Site



911 Dr. Water Pipes



Colonia Below FM 969



Travis County ESD #4
Check Detail
September 17, 2024

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47381	09/17/2024	M Logan	microsoft 365 ann...	1000 Wells...	-106.24
				microsoft 365 annual	5802 Office...	-106.24
TOTAL						-106.24
Check	47382	09/17/2024	William D. Webb	Inv 71 FY24 clos...	1000 Wells...	-1,083.00
				as per contract	5925 Admin...	-1,083.00
TOTAL						-1,083.00
Check	47383	09/17/2024	Logan Consulting	Inv 24-09 FY24 cl...	1000 Wells...	-2,305.04
				as per contract	5925 Admin...	-2,305.04
TOTAL						-2,305.04
Check	47384	09/17/2024	Professional Civic Services	Inv August FY24 ...	1000 Wells...	-3,552.50
				as per contract	5925 Admin...	-3,552.50
TOTAL						-3,552.50
Check	47385	09/17/2024	Burns Anderson Jury & Br...	file 019.15707 Inv...	1000 Wells...	-350.00
				Sta 47 issues	5902 Legal ...	-350.00
TOTAL						-350.00
Check	47386	09/17/2024	travis County ESD No. 12	Inv 1185	1000 Wells...	-69,841.24
				reimburse for mod...	5804 Statio...	-69,841.24
TOTAL						-69,841.24
Check	47387	09/17/2024	Travis Central Appraisal Di...	Inv 8794	1000 Wells...	-3,433.41
				Q4 2024	5905 TCAD...	-3,433.41
TOTAL						-3,433.41

12:27 PM

09/17/24

Travis County ESD #4
Check Detail
September 17, 2024

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47388	09/17/2024	Fatter & Evans Architects, L...	Inv 4620	1000 Wells...	
				remodel project	5803 Statio...	-22,188.27
TOTAL						-22,188.27
Check	47389	09/17/2024	Jonestar Construction LLC	Pay App #1	1000 Wells...	
				Pay App #1	5803 Statio...	-28,350.00
TOTAL						-28,350.00