

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4 MINUTES OF THE REGULAR CALLED MEETING

October 15, 2024

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, October 15, 2024, at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Torgrimson, being in the chair and a quorum present, the meeting was called to order at 6:32 pm.

Present: Commissioners Torgrimson, Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:32 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the August 20, 2024 Hearing and the September 17, 2024 regular meeting: Commissioner Opiela made the motion to approve the August 20, 2024 Hearing and the September 17, 2024 regular meeting minutes and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the September 2024 treasurer's report, which may include other reports: Commissioner Clark made the motion to approve the September 2024 treasurer's report and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
5. Update of the TexPool Investment: Ms. Logan reviewed the September TexPool Investment report with all commissioners.
6. Update on FY24 Audit: Ms. Logan stated she is working on all the data required for the FY24 Audit and will get that to the CPA by mid-November and expects the field work to be completed by mid-December.

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7. Review Commissioner's reappointment for 2025-2026 term: After discussion, it was decided that Commissioner's Torgrimson and Alexander would be reappointed for the 2025-2026 term to keep the appointments staggered. Chief Bailey will reach out to the appropriate County Commissioners to confirm their reappointment and apprise the board accordingly.
8. Update on the 2025 SAFE-D Conference February 6-8, 2025 at Kalahari Resort, Round Rock, TX: Ms. Logan stated that the conference, above, would open registration on November 1, 2025 and encouraged all commissioners to register as soon as possible to ensure a spot at the conference and to secure a room at the resort.
9. Consider and take appropriate action on providing a walking path to the 911 Drive area: After discussion, Chief Bailey will investigate what it will take to provide a walking path and bring quotes for the board to review at a future meeting.
10. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
11. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present. Check detail attached.
12. Executive Session: None
13. Adjournment: Commissioner Torgrimson declared that the agenda had been completed and adjourned the meeting at 7:16 pm.


Approved by:

A handwritten signature in black ink, appearing to read "Charles F. Laryea", written over a horizontal line.

Attest:

A handwritten signature in black ink, written over a horizontal line.

MONTHLY REPORT FOR OCT. 15TH, 2024 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

Operations:

<p style="text-align: center;">Eng 1205 into ESD 4</p> <ol style="list-style-type: none"> 1) 9/08/24 at 14483 FM 969 RD – Assist Law 2) 9/23/24 at 12437 FM 969 – Traffic Collison 3) 9/25/24 at 4607 Sojourner ST – Medical – Respiratory, Priority 1 	<p style="text-align: center;">Eng 1205 into other ESD 4 territories.</p> <p>9/23/24 at 4004 Lower Drive – Medical – Cancelled Enroute</p>
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Fire Prevention, Risk Reduction. Wildfire Initiatives.

- 1) Austin’s Colony, Elm Creek Greenbelt, removal of fuels. New Vendor.
- 2) Island C- W. Howard Lane with Austin White Lime and Ashton Woods Condos.
- 3) Island A neighborhoods scheduled for November.

Fire Stations and Facilities

➤ **Station 48- Modular, 1205** : 1st board meeting in the new space.

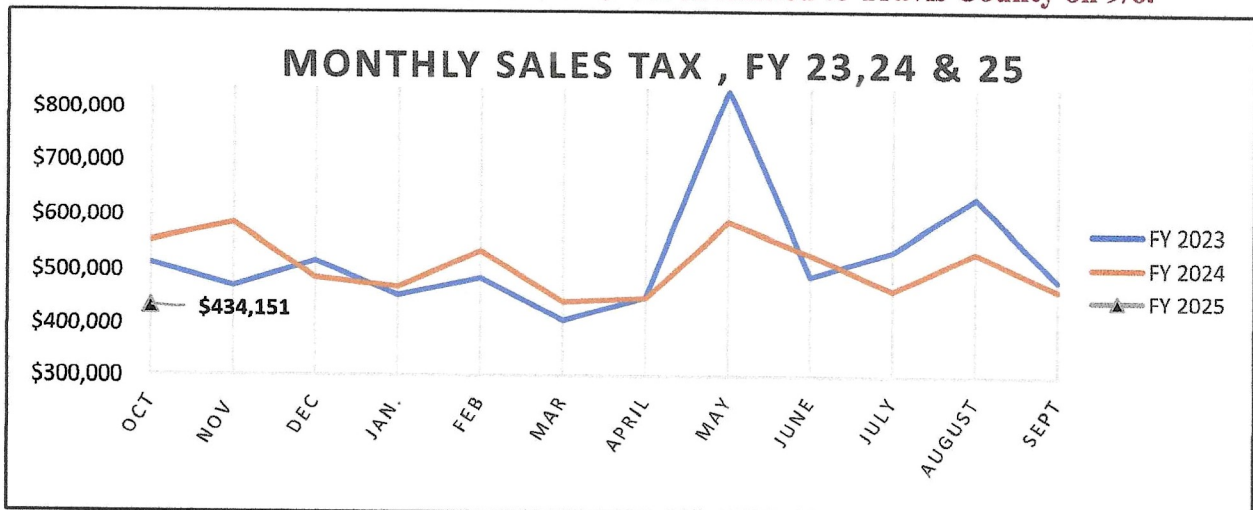
➤ **Station 47 Renovation-** Demo has begun. Framing of the new rooms has started. Expect a 2nd Pay App soon.

➤ **911 Dr.** Under construction for new water pipes/ utility improvements. But traffic is NOT impended. All vegetation to be restored. *New hiking path?* [photo link](#)

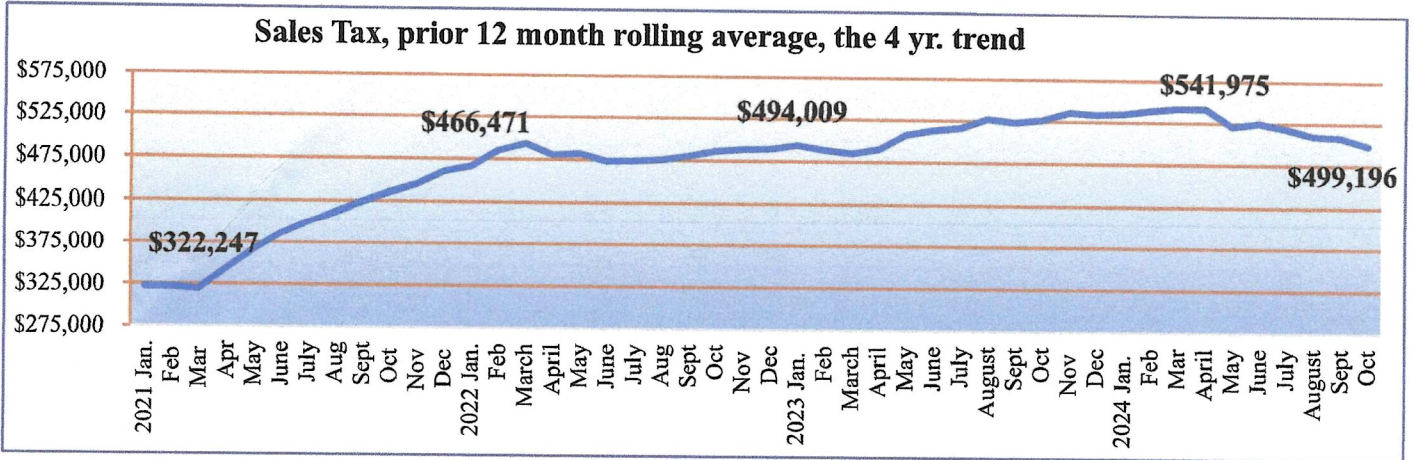
2 FINANCIAL ITEMS

1) **Federal Grant Dollars Reimbursement- \$90K submitted to Travis County on 9/6.**

2)



3 OTHER VISUAL MATERIAL



Travis County ESD #4
Check Detail
October 15, 2024

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47390	10/15/2024	Void		1000 Wells...	
TOTAL						0.00
Check	47391	10/15/2024	Void		1000 Wells...	
TOTAL						0.00
Check	47392	10/15/2024	Professional Civic Services	September Invoice	1000 Wells...	
TOTAL				as per contract	5925 Admin...	-3,622.50
Check	47393	10/15/2024	Logan Consulting	Inv 25-01	1000 Wells...	
TOTAL				as per contract	5925 Admin...	-2,383.00
Check	47394	10/15/2024	William D. Webb	Inv 72	1000 Wells...	
TOTAL				as per contract	5925 Admin...	-1,121.00
TOTAL						-1,121.00