

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
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**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

November 19, 2024

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, November 19, 2024, at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Alexander being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Alexander called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on City of Austin Ordinance No.20240829-164 and authorize the appropriate District office and officials to take all actions necessary to implement same: Commissioner Opiela made the motion to approve the TCESD#4 Ordinance number 11-19-24-003 as it pertains to the City of Austin Ordinance No. 20240829-164 and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the minutes of the October 15, 2024 regular meeting: Commissioner Clark made the motion to approve the October 15, 2024 regular meeting minutes and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
5. Consider and take appropriate action on the October 2024 treasurer's report, which may include other reports: Commissioner Opiela made the motion to approve the October 2024 treasurer's report and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.

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6. Update of the TexPool Investment: Ms. Logan reviewed the October TexPool Investment report with all commissioners.
7. Consider and take appropriate actions on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
8. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements to include acknowledging the voided check number 47397 and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
9. Date of the next meeting: December 17, 2024
10. Executive Session: None
11. Adjournment: Commissioner Alexander declared that the agenda had been completed and adjourned the meeting at 6:55 pm.


Approved by:

A handwritten signature in black ink, appearing to be "L. Alexander", written over a horizontal line.

Attest:

A handwritten signature in black ink, appearing to be "L. Clark", written over a horizontal line.

MONTHLY REPORT FOR NOV. 19TH, 2024 BOARD MEETING

To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

Operations:

Eng 1205 into ESD 4 1) Box alarm (House Fire) 2) 14202 Vandever St – Medical Assist	Eng 1205 into other ESD 4 territories. 9400 Decker Lake Road – Medical 9101 Hog Eye Road – Medical
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Fire Prevention, Risk Reduction. Wildfire Initiatives.

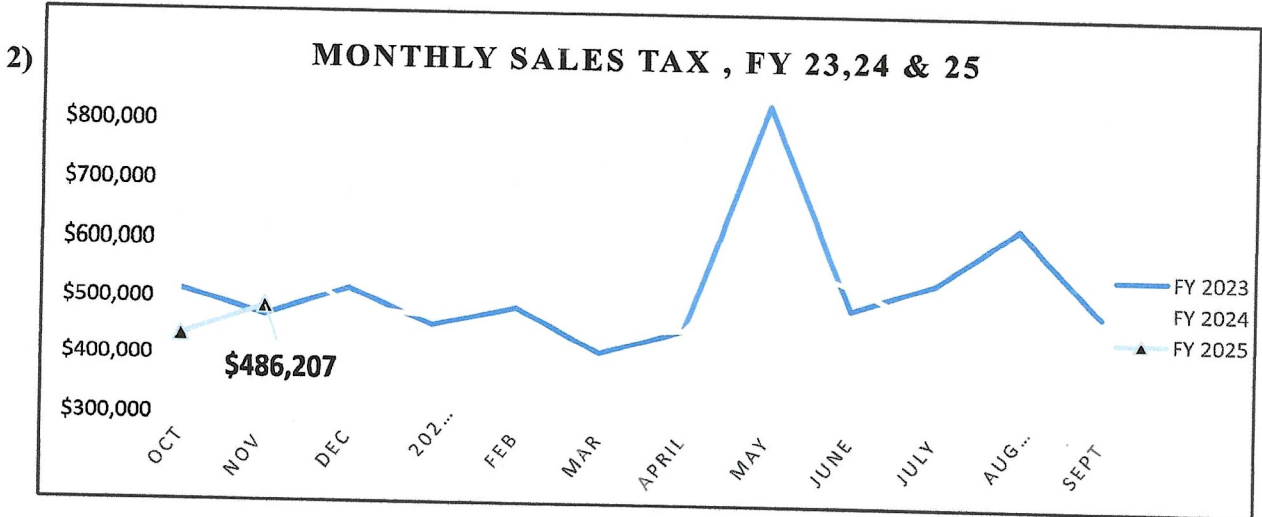
1	Austin’s Colony, Elm Creek Greenbelt.	Nov. 2024	\$24,000
2	W. Howard Ln with Austin White Lime and Ashton Woods	Oct. 2024	\$14,500
3	Westminster Glen, Lot 21 Greenbelt	Nov. 2024	\$39,875
4	Station 47 and Westminster Greenbelt	Nov. 2024	\$10,875
4	Greenshores on Lake Austin, Hog Pen Greenbelt	Nov. 2024	\$18,475
5	COA Emma Long – ESD 4 boundaries	Jan. 2025	\$100,000

Fire Stations and Facilities

- **Station 48- Modular, 1205:** New Signage coming in December.
- **Station 47 Renovation-** Work continues. Steel Fabrication challenges. Expect a 2nd Pay App in December.
- **911 Dr.** Estimated completion date in December.

2) FINANCIAL ITEMS

- 1) *Federal Grant Dollars Reimbursement- \$90K submitted to Travis County on 9/6. Finalizing followup questions from FEMA, US Grant admin.*



3 OTHER ITEMS



Notification letters to TC Assessor Collector, TC Appraisal District, State Comptroller.
Hoping jointly submit with TC ESD 12, who has taken similar action.

Travis County ESD #4
Check Detail
November 15 - 19, 2024

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	11/15/2024	Austin Fire Department	FY25 Q1 Invoice	1200 TexP...	
				as per contract	5000 COA/...	-1,217,394.00
TOTAL						-1,217,394.00
Check	47395	11/19/2024	Burns Anderson Jury & Br...	File 019.15707 I...	1000 Wells...	
				review Sta 47 docs	5902 Legal ...	-550.00
TOTAL						-550.00
Check	47396	11/19/2024	SAFE-D	Membership/con...	1000 Wells...	
				Clark, Opiela, Lar...	5601 SAFE-...	-885.00
				membership 2025...	5603 SAFE...	-2,316.67
TOTAL						-3,201.67
Check	47397	11/19/2024	Gardner Land Services, LLC	VOID: Inv 156 Ho...	1000 Wells...	
TOTAL						0.00
Check	47398	11/19/2024	Professional Civic Services	Inv October	1000 Wells...	
				as per contract	5925 Admin...	-3,342.50
TOTAL						-3,342.50
Check	47399	11/19/2024	William D. Webb	Inv 73	1000 Wells...	
				as per contract	5925 Admin...	-1,121.00
TOTAL						-1,121.00
Check	47400	11/19/2024	Logan Consulting	Inv 25-02	1000 Wells...	
				as per contract	5925 Admin...	-2,383.00
TOTAL						-2,383.00
Check	47401	11/19/2024	Tax Assessor Collector Tra...	EO4 2024 Collec...	1000 Wells...	
				EO4 2024 Collect...	5904 Appra...	-20,090.34
TOTAL						-20,090.34
Check	47402	11/19/2024	Gardner Land Services, LLC	multiple invoices	1000 Wells...	
				156 - Howard Lane	5805 Fire P...	-14,500.00
				158 - Greenshores	5805 Fire P...	-18,125.00
				159 - Westministe...	5805 Fire P...	-10,875.00
				160 - Westministe...	5805 Fire P...	-39,875.00
TOTAL						-83,375.00