

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

January 28, 2025

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, January 28, 2025 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Torgrimson being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Torgrimson, Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Torgrimson called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Reconstitute the Board: Commissioner Opiela made the motion for the following positions: Eric Opiela, President; Charles Alexander, Vice President; Aleah Clark, Secretary; Iris Laryea, Treasurer and Peter Torgrimson, Assistant Treasurer. The motion was seconded by Commissioner Clark and passed unanimously by a show of hands among those present. Commissioner Opiela chaired the meeting beginning at 6:33 pm.
4. FY24 Audit presentation – James Medack, CPA: Ashton McGonagle, presented the FY24 Audit for James Medack, CPA. She stated the audit was clean and unmodified. Commissioner Clark made the motion to accept the audit as presented and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
5. Consider and take appropriate action on the minutes of the December 17, 2024 regular meeting: Commissioner Torgrimson made the motion to approve the December 17, 2024 regular meeting and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present.

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
Fax (512) 832-8389
www.esd4.org

6. Consider and take appropriate action on the December 2024 treasurer's report, which may include other reports: Commissioner Torgimson made the motion to approve the December 2024 treasurer's report and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
7. Update of the TexPool Investment: Ms. Logan reviewed the December TexPool Investment report with all commissioners.
8. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
9. Review and Approve Pending Disbursements: Commissioner Opiela made the motion to approve the pending disbursements and was seconded by Commissioner Clark. The motion passed unanimously by a show of hands among those present. Check detail attached.
10. Date of the next meeting: February 18, 2025
11. Executive Session: None
12. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:28 pm.


Approved by:

Luc Laryea

Attest:

[Signature]

MONTHLY REPORT FOR JANUARY 28TH, 2025 BOARD MEETING


To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

- ☐ **Operations:** Response into Community First property. Discussion of C4 dispatching.
- 1) **“Response Determination: Based on the assessment, C4 will determine the most appropriate response strategy. This may involve:**
 Dispatching an ambulance.
 Utilizing alternative resources such as Tele-Medicine, the Paramedic Response Unit (PRU), Physician Assistants (PA), Nurse Practitioner (NP), Medical Doctor (MD), the Alternative Transportation Unit (ATU), or Community Health Paramedics (CHP). (email)”
 - 2) Eng 1205 in Dec. 24 = 4 runs into ESD4, 62 totals runs.

☐ Fire Prevention, Risk Reduction. Wildfire Initiatives.

COA voting to spend \$7 mil on PARD fuels reduction project?

#6 COA Emma Long – ESD 4 boundaries	Jan. 2025	\$100,000
		

☐ **Fire Stations and Facilities**

- Station 48- Modular, 1205: New Sign ideas

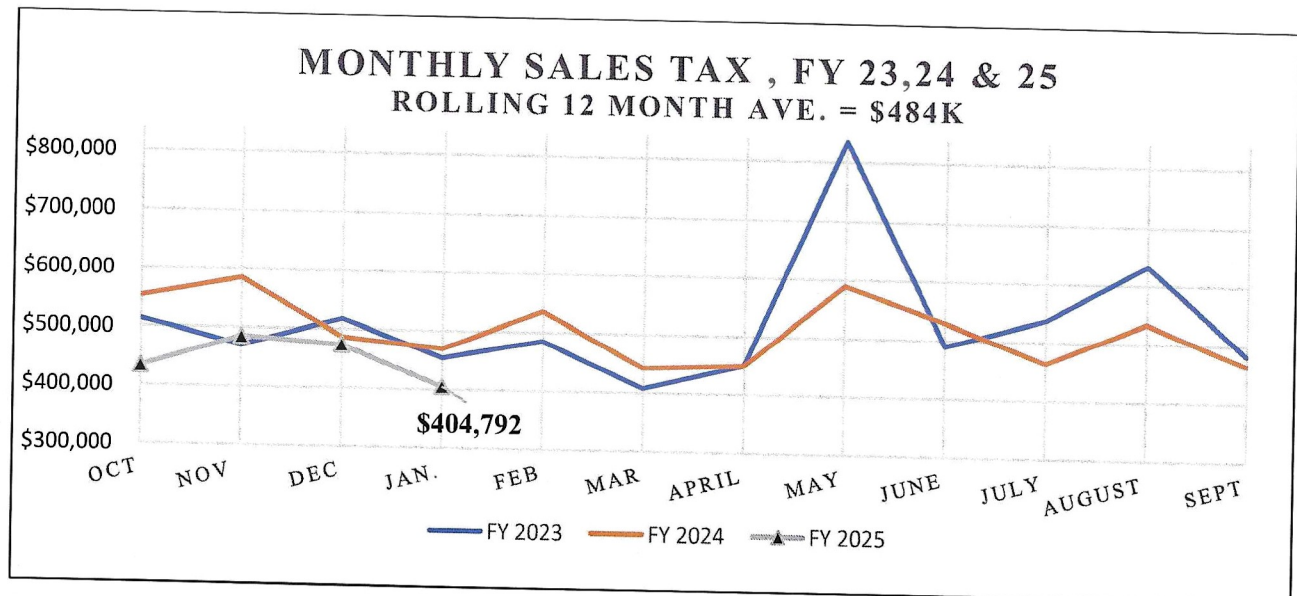


- **Station 47 Renovation-** Work continues.

2nd Pay App in December. **\$67,235**

- **911 Dr.** Estimated completion date in January

2 FINANCIAL ITEMS



3 OTHER ITEMS

- ☐ Very good meeting with AFD Chief of Staff and Head of Operations. Several topics discussed:
Community First, Brush Truck Apparatus at 48, Prop adjacent to Sta. 47, Lower Dr.
- ☐ **SAFE-D CONFERENCE, NEXT WEEK! FEB. 6-8TH.**

Travis County ESD #4
Check Detail
January 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	01/05/2025	Intermedia	telephone	1000 Wells...	
TOTAL				telephone	5801 Utilities	-34.88
						-34.88
Check	ACH	01/16/2025	VFIS of Texas	Bond renew EO	1000 Wells...	
TOTAL				Bond renew EO	5502 Gener...	-400.00
						-400.00
Check	ACH	01/21/2025	Austin Fire Department	FY25 Q2	1200 TexP...	
TOTAL				as per contract	5000 COA/...	-1,416,960.00
						-1,416,960.00
Check	ACH	01/23/2025	Visa	db card	1000 Wells...	
				website	5910 Web ...	-12.99
				gmail	5910 Web ...	-216.00
				chief meeting	5911 Meeti...	-25.17
				storage space	5803 Statio...	-472.00
TOTAL						-726.16
Check	47411	01/28/2025	William D. Webb	Inv 75	1000 Wells...	
				as per contract	5925 Admin...	-1,121.00
TOTAL						-1,121.00
Check	47412	01/28/2025	Logan Consulting	Inv 25-01	1000 Wells...	
				as per contract	5925 Admin...	-2,383.00
TOTAL						-2,383.00

10:58 AM

03/11/25

Travis County ESD #4
Check Detail
January 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	47413	01/28/2025	Professional Civic Services	Inv December	1000 Wells...	
				as per contract	5925 Admin...	-2,800.00
TOTAL						-2,800.00
Check	47414	01/28/2025	Jonestar Construction LLC	Pay App #3	1000 Wells...	
				Station 47	5803 Statio...	-67,135.50
TOTAL						-67,135.50
Check	47415	01/28/2025	Medak & Oltmann, LLP	Inv 13136	1000 Wells...	
				FY24 Audit	5901 Audit	-6,500.00
TOTAL						-6,500.00
Check	47416	01/28/2025	Burns Anderson Jury & Br...	File 019.15707 In...	1000 Wells...	
				legal consult	5902 Legal ...	-201.10
TOTAL						-201.10