

Travis County Emergency
Service District 4.



14312 Hunters Bend Dr.
Austin, Texas 78723
Office (512) 836-7566,
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www.esd4.org

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #4
MINUTES OF THE REGULAR CALLED MEETING**

February 18, 2025

The regular meeting of the Board of Fire Commissioners of Travis County Emergency Services District #4 was held on Tuesday, February 18, 2025 at 6:30 p.m. at 14312 Hunter's Bend Road, in the Modular Building, Austin, TX 78725. Commissioner Opiela being in the chair and a quorum present, the meeting was called to order at 6:30 pm.

Present: Commissioners Torgrimson, Opiela, Alexander, Clark and Laryea
District Contractors: David Bailey and M Logan
Public: None

1. Open meeting: Commissioner Opiela called the meeting to order at 6:30 pm.
2. Public Comments: None
3. Consider and take appropriate action on the minutes of the January 28, 2025 regular meeting: Commissioner Laryea made the motion to approve the January 28, 2025 regular meeting and was seconded by Commissioner Alexander. The motion passed unanimously by a show of hands among those present.
4. Consider and take appropriate action on the January 2025 treasurer's report, which may include other reports: Commissioner Clark made the motion to approve the January 2025 treasurer's report and was seconded by Commissioner Laryea. The motion passed unanimously by a show of hands among those present.
5. Update of the TexPool Investment: Ms. Logan reviewed the January TexPool Investment report with all commissioners.
6. Review and approve Pending Disbursements: Commissioner Clark made the motion to approve the pending disbursements and was seconded by Commissioner Opiela. The motion passed unanimously by a show of hands among those present. Check detail attached.

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7. Update on SAFE-D Conference: Ms. Logan stated that it was a really good conference, and she learned a lot. All commissioners who attended said the same. Next conference date is January 29 through 31st 2026 in San Antonio.
8. Consider and take appropriate action on the District Administrator's report to include updates on the AFD contract for services, District Office updates and other administrative topics: See attached report.
9. Date of the next meeting: March 18, 2025
10. Executive Session: None
11. Adjournment: Commissioner Opiela declared that the agenda had been completed and adjourned the meeting at 7:24 pm.

Approved by:

Mrs. Laryea

Attest:

[Signature]

Travis County ESD #4
Check Detail
February 2025


Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	ACH	02/23/2025	Visa	DB card	1000 Wells...	
				gmail	5910 Web ...	-216.00
				website	5910 Web ...	-12.99
				storage for station	5803 Statio...	-472.00
TOTAL						-700.99
Check	47417	02/18/2025	Logan Consulting	Inv 25-02	1000 Wells...	
				as per contract	5925 Admin...	-2,383.00
TOTAL						-2,383.00
Check	47418	02/18/2025	William D. Webb	Inv 76	1000 Wells...	
				as per contract	5925 Admin...	-1,121.00
TOTAL						-1,121.00
Check	47419	02/18/2025	Professional Civic Services	Inv January 2025	1000 Wells...	
				as per contract	5925 Admin...	-3,920.00
TOTAL						-3,920.00
Check	47420	02/18/2025	Gardner Land Services, LLC	Inv 165 westmini...	1000 Wells...	
				Inv 165 westminis...	5805 Fire P...	-32,625.00
TOTAL						-32,625.00
Check	47421	02/18/2025	Earthco Landscape Constr...	Inv ELCO21-1	1000 Wells...	
				Emma LongMetro...	5805 Fire P...	-8,767.50
TOTAL						-8,767.50
Check	47422	02/18/2025	Burns Anderson Jury & Br...	File 019.15707 In...	1000 Wells...	
				River Place	5902 Legal ...	-585.10
TOTAL						-585.10

11:06 AM

03/11/25

Travis County ESD #4
Check Detail
February 2025

Type	Num	Date	Name	Memo	Account	Paid Amou...
Check	47423	02/18/2025	Jonestar Construction LLC	Pay app #4	1000 Wells...	
				Pay app #4	5803 Statio...	-38,781.00
TOTAL						-38,781.00
Check	47424	02/18/2025	Charles Alexander	SAFE-D Training	1000 Wells...	
				Feb 2025 Confere...	5601 SAFE-...	-1,421.25
TOTAL						-1,421.25
Check	47425	02/18/2025	Iris Laryea	SAFE-D Training	1000 Wells...	
				Feb 2025 Confere...	5601 SAFE-...	-1,322.54
TOTAL						-1,322.54
Check	47426	02/18/2025	Aleah Smith-Clark	SAFE-D Training	1000 Wells...	
				Feb 2025 Confere...	5601 SAFE-...	-1,011.69
TOTAL						-1,011.69

MONTHLY REPORT FOR FEBRUARY 18 TH , 2025 BOARD MEETING		
To:	Travis County Emergency Service District 4.	
From:	District Administrator	Professional Civic Services, LLC

1) CURRENT AFD SERVICE-CONTRACT UPDATE:

I. Operations:

- 1) EMS Calls into Community First / Mobile Loaves and Fishers; specifically, P5
 - Heavy Demand, yet 90% come from the same 15 people.
 - Request for a pilot program to adjust response protocols for only P1 and P2.
- 2) A brush truck has been positioned back into Sta. 48.
 - discussion to add this requirement into our service agreement.
- 3) E1205 increases to 3-person staffing in April.
- 4) Long Canyon Neighborhood with only one way in, no 2nd egress.
 - approx. 45 homes, adjacent to very dense BCP.
- 5) Tesla Road/ Harold Green extension? Requested information.

II. Prevention: Wildfire Fuel Removal- *very busy through Feb. 28th deadline.*

Emma Long Park buffer zone.

Shores of Greenshores / Woods of Greenshores

Westminster Glen

After Feb. 28th-

Chimney Hills / Springdale Road. - approx. 40 homes directly threatened.

Blue Bluff neighborhoods.

III. Community Communication / Outreach: FireWise Alliance Meeting- I met with 14 FireWise Communities, very COA focused. Similar outreach scheduled on Feb. 19th,



SAVE THE DATE

FEB. 19, 2025, FROM 6:00 P.M. - 8:00 P.M.



**WILDFIRE PREPAREDNESS
AND MITIGATION TOWN HALL**

LAKE TRAVIS FIRE RESCUE - STATION 606
17304 HAMILTON POOL ROAD
AUSTIN, TEXAS 78738



Hosted by: Commissioner Ann Howard and Lake Travis Fire Rescue.



IV. Facilities

- Station 47 - a) Progress continues; 4th pay request leaves ~\$178k left.
b) \$16k COA-centric telecom work; funded by grant radio "credit".
- Station 48- Cell tower: Has started paying monthly rent checks, profess to begin construction soon?
- Modular- New exterior paint (~\$1500), then new sign.
a) Modular building has a new address? HOA dues?
- 911 Dr. Project scheduled completion is _____?

IV. Finance

